

**Meeting of Council
1 August 2017
Banks Building**

Minutes

1.0 Opening and Confirmation of Agenda

The meeting was opened by the Chair at 1 pm. The agenda was confirmed.

2.0 Attendance and Apologies:

Apologies - Judy West, Christianna Cobbold, Jonette McDonnell, Rosalie Hampshire, Glenys Bishop, Alan Munns, Barbara Podger

Attendance Council – Lesley Jackman (Chair), David Coutts, David Cox, Rita Maclachlan, Helen Elliot, Jan Finley, David More

ANBG - Peter Byron, Steve Speer

3.0 Minutes of Council meeting 4 July 2017

The following minor amendments to the draft minutes were proposed

- Item 3.2 – remove words from ‘needed’
- Item 4.1 - Add the word ‘public’ before ‘art’ in the second paragraph
- Item 4.2 – Replace the third paragraph with *Council noted that the Public Officer would need to ensure that the appropriate responsible person checks are carried out for Council and Public Fund members*
- Formatting to be tidied up for Items 4.6 and 5.5

RESOLUTION

Moved Jan Finley **Seconded** David Cox- that with the above minor amendments the minutes of the 4 July Council meeting be approved as tabled.

Carried

4 Matters Arising from Minutes of 4 July 2017

4.1 Cool Country Natives

Council noted that the President had sent a draft letter to Cool Country Natives for their consideration; The letter agrees to a cooperative relationship in the future and sets out the basis for that cooperation.

4.2 Deductible Gift Recipient Review

Council noted that the submission prepared by the Friends to this review had been submitted to the Treasury on 24 July.

4.3 Public Fund

The President informed Council that the process for retiring and new appointees in relation to the Management Committee was well advanced.

5. General Business

5.1 Public Art Project

David More informed Council that the system for online donations to the Public Fund is set up and seems to be working well. Some final testing will be carried out shortly.

Peter Byron informed Council that NCA approval for the project has been received and it was expected that work would start very shortly. He added that there would be a meeting on 3 August with Pamilie Berg and Cave Urban on the project. He indicated that he still anticipated the project would be delivered as promised by October 2017. It was noted that work is starting on interpretation for the project.

Council reaffirmed its strong preference for the artwork to be known simply as the Treehouse. It was also

noted that the design of the brochure for donations is finalised and it will be ready to go out with membership renewals at the end of September.

5.2 AGM

The possible vacancies on Council were discussed and Council noted interest from some potential nominees.

5.3 IT matters

David More informed Council that payments by credit card for donations and memberships was almost operational. He indicated he will be consulting with the membership team on implementation and will report back to the September Council meeting.

5.4 Public Officer

Rita Maclachlan drew Council's attention to an updated statement of the duties of the Public Officer. Some relatively minor suggestions for additions were made and Rita will table a final statement at the September Council meeting.

6 Reports

6.1 ANBG Executive Director

6.2 ANBG General Manager

Peter Byron covered both Items. Key points were

- Two very senior officers at the Department have moved on (Thompson and de Brouwer)
- ANAO will audit Parks Australia this year but ANBG is not included in the scope of the audit
- His visits to the Global Botanic Gardens Conference in Geneva, Kew and the Millenium Seed bank were very rewarding and informative.
- Visitor numbers were up in July, due partly to the dinosaurs and parking was under pressure.
 - Longer term solutions for parking will need to be looked at
- Trevor Capps is leaving and will be replaced
- A Working Group has been set up for the 2020 anniversary
 - Input from the Friends will be important and it was suggested that a representative of the Friends be added to the Working group

6.3 ANBG Friends' Liaison

Steve Speer's verbal report was noted. Key points were

- Ranger Dan will be back shortly and there will thus be some adjustment to ranger arrangements
- Some other staff movements were noted
- The night time visits for the dinosaurs were very popular and fully booked
- The Junior Ranger program will continue monthly for the moment
- The website is being reviewed. Anna Monro is the contact
- The Major Events working group needs to reconvene shortly to work on the summer concerts
 - Kate Adams is coordinating
 - Icon have contributed \$5000 and the Gardens will contribute \$10000
 - The dates need to be settled fairly soon

6.4 Treasurer's Report

Helen Elliot presented the July P&L and Balance Sheet. It was noted that there is still significant money to come into the accounts for the guides conference. Council noted that the papers will be going to the auditor for 2016/17 very soon.

It was observed that the overall balance of money was high and once the Treehouse is finalised it will be important to look at other projects, several of which have already been supported in principle. It was felt that this could coincide with proposals for the 2020 anniversary, such as the banksia garden.

RESOLUTION

Moved Jan Finley **Seconded** David Coutts that the Treasurer's report for July be accepted

CARRIED

6.5 Projects Committee

David Coutts indicated that there was no need for a report at this meeting but that he hoped to give a broad update on projects at the September meeting.

6.6 Guides conference

Council was informed that the conference was fully booked and there is a waiting list. It was noted that Glenys Bishop is working on ways to accommodate the waiting list and a detailed revised budget will be provided for the September Council meeting. It was also noted that Mrs Marlena Jeffery, the Vice Patron, has agreed to open the conference.

6.7 Photographic Group

David Cox informed Council that arrangements for the exhibition in October were going well. The contribution from sales of photographs was discussed and it was suggested that might be 20%, for consistency with BAG (the group had been contemplating 25%). The group will give this further consideration.

RESOLUTION

Moved David More seconded David Coutts that up to \$400 be approved for printing of bookmarks and posters

CARRIED.

Council also noted the interest of the Botanical bookshop in working with the photographic group to produce a 2019 calendar. David Cox was asked to liaise with the bookshop on what was felt to be an attractive idea.

6.8 Wake up with the Birds

Council noted that there had been some problem in liaising with Pollen and that the organisers had been given the necessary email addresses.

6.9 Membership

The July membership report was noted.

There was also a report from membership seeking approval for some expenditure relating to this year's membership renewal mail out.

RESOLUTION

Moved David Cox Seconded Rita Maclachlan that up to \$3000 be approved for costs related to this year's membership renewals.

6.10 Thursday talks

Council noted an information report on Thursday talks.

7. Next meeting

1pm on Tuesday 5 September 2017 in the Dickson Room.

Lesley Jackman
President