

	Topic	Information	Responsible Person	Moved (M) Seconded (S)	Passed / Noted
1	Approval of agenda, Attendance & Apologies				
1.1	Approval of agenda	Neville opened the meeting at 2.00pm and sought any additions/changes to the agenda. There were no additions.	Neville Page		
	Attendance	<u>Council</u> : Neville Page (President, Chair), Linda Beveridge (Vice President), Rod King (Treasurer) arrive 2.23pm, Marg Nicholls (Secretary), Beth Tyerman, Christianna Cobbold leave 3.30pm, Chris Mackay, Alan Henderson, Kerry Moir			
	Conflicts of interest	<u>Ex-officio</u> : Lidia Guja (Acting Director ANBG) arrive 2.07pm leave 3.30pm, Helen McHugh (ANBG Friends Liaison Officer) <u>Invited</u> : <u>Apologies</u> : Peter Byron (ANBG Director) Neville called for any conflicts of interest to the agenda. There were no conflicts of interest reported.			Noted
2	Minutes of Previous Meeting				
		RESOLUTION That the minutes of the Council meeting of 11 July 2024 be accepted.	Linda Beveridge	M: L Beveridge S: B Tyerman	Passed
	Matters arising from previous minutes				
		1. Constitutional Amendments – Item 3.5 2. Review of Manuals A and B – Item 3.6 3. AAFBG Conference and member subsidy – Item 3.7	1. M Nicholls 2. M Nicholls 3. N Page		

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		4. Progress Archive and Retention Policy	4. B Tyerman		
3	General Business				
3.1	Planned Absences	Neville asked if there were any further planned absences for upcoming Council meetings. 12 September C Mackay	N Page		Noted
3.2	Life Membership Awards	Neville had sent out note for suggestion. To date has been one, closing date for suggestions 18 th August 2024	N Page		Noted
3.3	Volunteer Recognition	Request for nominations to be sent out after 18 th August 2024 The Volunteer Recognition event will be morning tea 26 November 2024 Crosbie Morrison Amphitheatre. All Councillors are invited, and to save the date, please.	L Beveridge		Noted
3.4	AGM	AGM Arrangements for the Day Council vacancies and elections Current vacancies <ul style="list-style-type: none"> • President • Secretary • 3 council members Notice of AGM to be sent out during the week of 2 nd October 2024	N Page M Nicholls		Noted
3.5	Constitutional amendments	Reports on Google Drive <ul style="list-style-type: none"> • Editorial feedback sought from the Friends membership until close of business 31 July 2024. 	M Nicholls		

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		<ul style="list-style-type: none"> Two responses with suggested amendments were received and considered by the constitutional review team. <p>RESOLUTION</p> <p>That Council:</p> <ol style="list-style-type: none"> Agree to the proposed changes to the Constitution as set out in the Constitution 2024 Final Draft as attached; Agree that the Constitution 2024 final plus a summary report be included in the meeting papers for the Friends AGM on 24th October 2024 		M: M Nicholls S: B Tyerman	
3.6	Review Manuals A & B	<p>Reports on Google Drive</p> <ul style="list-style-type: none"> Two manuals Part A providing organisation overview and Part B providing Council job descriptions Policy that was previously embedded within 2017 manuals been excised and will now stand alone Work has commenced to provide information in relation to Special Interest Groups currently missing from the initial 2017 manuals and sub-committees (such as Website and IT Support) to ensure that the Council has a complete understanding of these areas given its noted responsibilities for review and endorsement I thank all those who have provided input to improve the governance of Friends Council and in particular Neville for his dedication over Christmas 2023/2024 	M Nicholls		Noted
3.7	AAFBG	<ul style="list-style-type: none"> AAFBG AGM & Conference 23rd to 26th August 2024 Currently Linda Beveridge President 	L Beveridge		

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		<ul style="list-style-type: none"> Neville is honorary accountant and is stepping down and a nomination from Tony Stanton as Treasurer. <p>RESOLUTION That Council agree that Mr Tony Stanton is nominated as FANBG delegate to the Committee of AAFBG and to fill the position of AAFBG Treasurer.</p>		M: L Beveridge S: N Page	Passed: N Page; L Beveridge; K Moir, B Tyerman, A Henderson, C. Mackay, C Cobbold Abstention: M Nicholls, R King
3.8	Donation Painting	Council received a donation of a botanic painting by Jacqui Gilleland	N Page		Noted
4	Reports				
4.1	Director ANBG	Lidia Guja acting/Director ANBG discussed the report of the Friends Liaison Officer New opening event of the Visitors Centre with the FANBG exec to offer a suitable time.			Noted
4.2	ANBG Friends Liaison Officer	Report on Google Drive <ul style="list-style-type: none"> 43,914 visitors in July 2024, of which 11,857 visited the Visitor Centre MEGAfauna hide and seek targets at families with 2-8 year olds 	Helen McHugh		Noted

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		<ul style="list-style-type: none"> • “More than Just a Garden” display Visitor Centre foyer now open. This new installation gives visitors glimpse ‘behind the scenes’, shaping the introductory narrative of the Gardens as a scientific institution and leader in plant conservation. • Also greatly improve the amenity of the foyer space, creating a welcoming environment for visitors. • Thanks extended to FANBG for generous support • National Seed Bank upgrade project progressing on finalising contracts • During upgrade the Crosbie Morrison will house Seed Bank staff and equipment to ensure that the Seed Bank can deliver core functions. • Tasmanian Garden receiving upgrades with the installation of a new fogging system and re-construction of the Otto Ruzicka shelter • Fogging system, (funded by the Friends), helps create a microclimate beneficial to our Tasmanian plants • Global Botanic Garden Congress Peter Byron is representing the ANBG at the Congress in Singapore from 5-9 August. He will be delivering several papers including; <ul style="list-style-type: none"> ○ Building successful volunteer programs – case studies from the Australian National Botanic Gardens ○ The Plant Science Learning Hub: a new digital education platform to inspire students and empower educators ○ Ian Potter National Conservatory: showcasing tropical Australian flora 			

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		<ul style="list-style-type: none"> Utilising Genomics for Conservation Planning Workshop in July the ANBG hosted a workshop for conservation practitioners delivered by experts from the Research Centre for Ecosystem Resilience at the Botanic Gardens of Sydney Government Scientist Group STEM Expo during Science Week 15 August 10am-4pm at Parliament House - Targeted at 15-25 year olds, this event showcases different careers in science. 			
4.3	Presidents Report	<p>Report in Council's shared Google Drive</p> <ol style="list-style-type: none"> Summary of thank you letters for donations of \$200 and more: <ul style="list-style-type: none"> 121 letters Total donations = \$87,562 Average large donation: \$723.65 16/7/24: Published July 2024 eBulletin 28/7/24: Letter to Jacqui Gilleland thanking her for the donation of a painting "Hakea scoparia" 29/7/24: Attended AAFBG Committee Meeting 1/8/24: Prepare AAFBG Annual Financial Statements for presentation at AGM 1/8/24: MYOB allocations and assistance with Treasurer's Report 2/8/24: Arrange Gift Fund term deposit rollover and \$20,000 increase 2/8/24: Prepare cash flow forecast and funds availability report for Project Committee 	Neville Page		Noted
4.4	Treasurer's Report	Financial Papers in Council's shared Google Drive	Rod King		

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		<ul style="list-style-type: none"> Balance Sheet for 31 July 2024 Income Statement for 31 July 2024 Monthly income and expenditure statement for month of July 2024 Audit of Financial Statements – progress. Neville and Rod meeting with Auditor on 9th August 2024 Rollover of Gift Fund term deposit on 2 August 2024 <p>RESOLUTION That the Treasurer’s Report to 31 July 2024 be accepted</p> <p>RESOLUTION That the amount up to \$60,000 as invoiced to the Friends by ANBG for the fogging system be paid entirely from the Gift Fund</p>		<p>M: R King S: L Beveridge</p> <p>M: N Page S: R King</p>	
4.5	Project Committee	<p>Report in Council’s shared Google Drive</p> <ul style="list-style-type: none"> Project Committee proposes Council note Project Committee to ask the ANBG to bring forward additional projects for our support. If time permits Committee will bring forward specific project recommendations for Council consideration at the September meeting. <p>Council note:</p> <ul style="list-style-type: none"> Financial projections to June 2025 prepared by Neville Page, allocating funds for planned IT developments, and a reserve buffer of \$100,000, show funds available for new projects of about \$110,000 	A Henderson		Noted

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		<ul style="list-style-type: none"> Project Committee will seek ANBG proposals for projects with the aim of bringing recommendations for specific projects costing up to an aggregate of around \$110,000 at the September Council meeting 			
4.6	IT Strategy Report	<p>Report in Council's shared Google Drive</p> <ul style="list-style-type: none"> The subcommittee prepared a document setting out the requirements for new membership database as well as issues around the project to be managed Requirements will include requirement for recording and retrieving volunteers' participation. The requirements will be sent to two potential providers prior to meeting with them for discussion <p>RESOLUTION</p> <p>That Council agrees to:</p> <ul style="list-style-type: none"> the Requirements document being sent to Member Jungle and Club Express the Subcommittee meeting with the providers to establish how their products can meet our needs quotes or estimated costs be obtained from the companies 	Christianna Cobbold	M: C Cobbold S: B Tyerman	Passed
4.7	Website and IT	<p>Report in Council's shared Google Drive</p> <ul style="list-style-type: none"> Certain issues resolved Involving new editors to make calendar updates Request payment resolution for ongoing monthly payments 	Beth Tyerman		Noted

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		<ul style="list-style-type: none"> Progress on Archive and Retention Policy report to September meeting 			
4.8	Volunteer Guides	Verbal report provided <ul style="list-style-type: none"> Relatively quiet Half new guides qualified Nice to see new banner near clock promoting guided walk twice daily. 2 themed walks coming up; threatened species in August, and Wattle Walks in September In Sept doing "Secrets of the Australian Bush Flora" for school holidays 	Kerry Moir		Noted
5	Friends Groups				
5.1	Botanic Art Group	Ongoing	Wendy Antoniak		Noted
5.2	Communications Fronds	Fronds deadline mid October 2024	Barbara Podger		
	E-Bulletin	To be distributed during week of 15 August 2024 deadline 5pm Tuesday 13 August 2024	Neville Page		
5.3	Flowers, Fruit and Foliage	Ongoing	Ben Walcott		

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5.4	Friends Nature Journaling	Ongoing	Lesley Page		
5.5	Growing Friends	<ul style="list-style-type: none"> MH written to Pres & VP re concerns on IT of GF databases Discussion on how to run future GF Plant sales Crosbie Morrison Bldg unavailable for GF from Oct to Mid 2025 due to relocation of Seek Bank 	Maurice Hermann M Nicholls		
5.6	Membership	<p>Reports in Council's shared Google Drive</p> <ul style="list-style-type: none"> As usual for July no new members nor any renewals. Current membership remains at 2091 Large number of applications will be processed on Tuesday 6th August During the month we were notified of the death of one of our long-standing Friends who was an early member of the Growing Friends and had been very active in the group until she moved to the coast in 2015. 	Lesley Harland		
5.7	Photographic Group	Ongoing	Steven Playford		
5.8	Photo Competition for Year 1 – Year 12 Students of Australian Schools and Colleges	<p>Report in Council's shared Google Drive</p> <ul style="list-style-type: none"> The portal for submitting digital images was opened on 1 July 2024, and will close at 5pm 30 August 2024. So far, 124 entries have been received from six schools and colleges 	Linda Beveridge		
5.9	Plant Recognition Group	<p>Report in Council's shared Google Drive</p> <ul style="list-style-type: none"> Next workshop Getting to know the local Fabaceae pea flowers with Dr Rosemary Purdie fully booked with waiting list 	John Busby		

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5.1 0	Plant Science Group	Report in Council's shared Google Drive <ul style="list-style-type: none"> Next talk on 12 August 10.30 am in the Theatrette, on the new tropical conservatory at the ANBG 	John Busby		
5.1 1	Social Events and Activities	No report	Christianna Cobbold		
5.1 2	Thursday Talks	Report in Council's shared Google Drive <ul style="list-style-type: none"> All Council members are invited to book for the following Thursday Talks: <ul style="list-style-type: none"> 15 August 12:30pm Jay Nicholson 'Plant dieback and drought tolerance in Uluru-Kata Tjuta' Jay is one of the students who received a Friends ANBG scholarship. Booking Link: https://www.trybooking.com/CQGMM 22 August 12:30pm Dr Keith Bayless 'The wonder of tiny dark flies' Booking Link: https://www.trybooking.com/CQGMN 29 August 12:30pm Violet Marriott 'Ginninderry Conservation Trust- who we are and what we do' Booking Link: https://www.trybooking.com/CQGMO 5 September 12:30pm Dr Marita Bradshaw 'The National Rock Garden – new location, new rocks and new stories to tell' 	Linda Beveridge		

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		<ul style="list-style-type: none"> • Booking Link: https://www.trybooking.com/CTFWO • 12 September 12:30pm • Anthony Whalen 'CSIRO has a new building – what will this mean for Australia's national biodiversity collections?' • Booking Link: https://www.trybooking.com/CTFWP 			
5.1 3	Summit Ramble	<p>Report in Council's shared Google Drive</p> <ul style="list-style-type: none"> • Joint event between FANBG, ANBG and Friends of Black Mountain • ANBG Volunteer Guides will cover the ANBG section • FoBM guide Dr Michael Doherty, a local plant ecologist will cover Black Mountain Nature Reserve section. • 31 August 2024 9.30-12.00pm • Hear about some of the winter flowering plants in the gardens and on the mountain as well as other plants during a ramble up the north-eastern slopes from the clock near the ANBG café up to the Summit of Black Mountain • Bookings essential Places are limited on these very popular rambles, so please use the booking link to register for the walk. • Booking link: https://www.trybooking.com/CUCSZ • Tickets are limited, so if you have booked, please notify us if you are unable to come on 0437 298 711 	Linda Beveridge		
6	Other Business				
7	Next Meeting				

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		The next meeting of FANBG is 12th September 2024 commencing 2pm in the Celia Rosser Room.	Neville Page		Noted

N Page