



## **Council meeting**

**Final Minutes October 2025 Council meeting**

**Dickson Room Admin Building**

2.00 pm, 9 October 2025

<b>Item</b>	<b>Agenda (responsibility)</b>		<b>Actions</b>
<b>1</b>	<b>Attendance</b>	<u>Present</u>	
	AH chaired this meeting		AH
1.2	Record of attendance	<b>Council members:</b> Alan Henderson (AH); Cathy Robertson (CR); Rod King (RK); Darrell Porter (DP); Ian Primrose (IP); Beth Tyerman (BT). <b>Ex Officio:</b> Matthew Parker (MP); <b>Invited Friends:</b> Nil <b>Apologies:</b> Linda Beveridge(LB); Stacie Hall (SH); Kerry Moir (KM); Neville Page (NP)	
1.3	Councillors' availability and planned absences	Council members reminded to record planned absences in the calendar on shared drive.  <b>Noted</b>	CR

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1.4	Approval of agenda	<p>AH noted that the ANBG Director's Report was Item 3.1</p> <p><b>Motion:</b> Council approves the October Council agenda.</p> <p><b>Moved</b> CR/RK</p> <p><b>Carried</b></p>	CR
1.5	Conflict of interest declaration/s	<p>Council members requested to be aware of this requirement.</p> <p>Nil declared.</p> <p><b>Noted</b></p>	AH
2	<b>Previous minutes</b>		
2.1	Approve minutes of the previous meeting	<p><b>Motion:</b> That minutes of the 11<sup>th</sup> September meeting of FANBG Council are approved with the addition of "some" before SIGs in Item 3.9 and that part of the motion in Item 5.3.1 V "increase household and group membership rates to \$230, with date of effect 1 November 2026".</p> <p><b>Moved:</b> CR/ DP</p> <p><b>Carried.</b></p>	AH/BT to post on FANBG website.
2.2	Previous actions (not covered by agenda)	Nil	
3	<b>FANBG Priorities</b>		
3.1	ANBG Director's Report	Report on shared drive.	MP

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3.2	2025 AGM	<p>AGM on Thursday 16<sup>th</sup> October 2025 at 3pm in the ANBG Theatre.</p> <p>E-bulletin notices were sent on 24<sup>th</sup> September and 6<sup>th</sup> October. The notices had a link to FANBG website for members to access the provisional 2025 AGM agenda, draft minutes of the 2024 AGM, Auditor's Report and signed financial statements, Executive and Council vacancies, nomination and proxy forms were sent as a link in an ebulletin to members on 24<sup>th</sup> September.</p> <p>A reminder e-bulletin notice will be sent next week.</p> <p>The AGM Check List is on the shared drive.</p>	
3.3	MOU	<p>The 2025 MOU as agreed by Council is being considered by the Department of Climate Change Energy Environment and Water.</p> <p><b>Noted</b></p>	DCCEER Legal Team to advise.
3.4	Membership system	<p>David More's Report is on the shared drive</p> <p><b>Noted</b></p>	CR
3.5.	Website Report	<p>CR's report is on the shared drive.</p> <p><b>Noted</b></p>	BT/CR
3.6	Walk from ANBG to NAC	<p>Verbal report</p> <p><b>Noted</b></p>	DP/LB

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3.7	New Members Morning Tea and Walk, and Survey	<p>There was a very good attendance at this event.</p> <p>Report from Lesley Harland is on the website.</p> <p>Barbara Podger will provide a full report to the November meeting. <b>Noted</b></p>	AH
3.9	Review of Friends' Policy Manual	<p>DP verbal report.</p> <p>PRG updated procedures on shared drive.</p> <p>DP agreed that the Records Management Policy be included in the current review of the Policy Manual.</p> <p><b>Noted</b></p>	DP
3.10	Volunteer Recognition	<p>Nominations for Volunteer Recognition are under consideration, Report will be made by LB to November Council.</p> <p><b>Noted</b></p>	LB
<b>4</b>	<b>ANBG Reports</b>		
4.2	ANBG Friends Liaison Officer	<p>Helen McHugh's written report is on the shared drive.</p> <p><b>Noted.</b></p>	HMCH
<b>5</b>	<b>FANBG Executive Reports</b>		
5.1	<b>President's Report</b>	<p>The President's Draft Annual Report 2025 is on shared drive.</p> <p><b>Noted</b></p>	AH/LB

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5.2.	<b>Treasurer's Reports</b>	<p>Financial reports for September were circulated and are on the shared drive.</p> <p>Council is requested to approve the September 2025 balance sheet and Income statements.</p> <p><b>Motion:</b> That the Treasurer's reports be received and approved.</p> <p><b>Moved</b> RK / CR</p> <p><b>Carried.</b></p>	RK
5.2.3	<b>Trybooking</b>	Barbara Podger remains the primary signatory on Trybooking App and Rod King to be appointed as the secondary Signatory. <b>Noted</b>	RK/Barbara Podger
5.3	<b>Secretary's report</b>	<p>August membership reports Item 5.3 and Item 5.3.1 September membership reports are on the shared drive.</p> <p><b>Motion:</b> That the August and September new membership applications be approved.</p> <p><b>Moved</b> CR/BT</p> <p><b>Carried</b></p> <p><b>Motion:</b> that the membership reports for August and September be approved.</p> <p><b>Moved</b> CR/BT</p> <p><b>Carried.</b></p>	CR
5.3.1	<b>New membership brochure and related matters</b>	BT and DP explained there were concerns from the membership team regarding the September Council decision to increase Household and Group membership rates to December Council.	BT

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		<b>Motion:</b> that this matter be considered at the December 2025 Council meeting. <b>Moved:</b> CR/BT <b>Carried</b>	
5.3.2	<b>New members morning tea 21/09/2025 report</b>	An initial report from Lesley Harland is on shared drive. <b>Noted</b>	CR
6.0	<b>Project Committee Report</b>	Awaiting advice from ANBG <b>Noted.</b>	AH
7.0	<b>Volunteer Guides</b>	Nil report this month	KM on leave
8.0	<b>Friends Groups</b>		
8.1	Botanic Art Group (BAG)	Report on shared drive	LB/Judy Hutchinson
8.2	<b>Communications</b> <ul style="list-style-type: none"> <li>● Broadcast emails</li> <li>● Fronds</li> </ul>	Report on shared drive. December Fronds in production next week. Articles and news items to be received before 24 October.	BT CR
8.3	Flowers Fruit and Foliage	Ongoing	Ben and Ros Walcott
8.4	Friends Nature Journaling		Lesley Page
8.5	Growing Friends	Report from Maurice Hermann on shared drive.	DP/Maurice Hermann

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		<p><b>Motion:</b> That Council notes Maurice Hermann's notice of resignation as convener of the Growing Friends, congratulates him on his outstanding contribution during the 8 years of his stewardship.</p> <p><b>Noted</b> Council was asked to note the following GF members in the following administrative positions:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Convener: Deb Dennis</li> <li><input type="checkbox"/> Assistant Convener: TBA</li> <li><input type="checkbox"/> Secretary: Bronwyn Houlden</li> <li><input type="checkbox"/> Assistant Secretary: Sue Waterworth</li> </ul> <p><b>Noted</b> NB GF plant sale for FANBG members and staff only on 25 October. See website for details.</p>	
8.6	Photographic Group	Nil Report	LB / Phil Green
8.7	Plant Recognition Group	The next Plant Recognition Group workshop would visit the Southern Tablelands Ecosystems Park (Forest 20) at the National Arboretum, which grows different species of eucalypt trees, shrubs, herbs and grasses typically found in the Southern Tablelands region of New South Wales and the ACT. The Group will look at the Fabaceae or pea species planted there. <b>Noted</b>	LB/ Julia Newton-Howes
8.8	Plant Science Group	Report on shared drive <b>Noted</b>	LB/ Lesley Harland
8.9	Social events and activities	<b>Noted</b>	KM & Barbara Podger

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8.10	Students' photographic competition (SPC)	Report on shared drive <b>Noted</b>	LB/ Julie Hamilton
8.11	Thursday Talks	Calendar of Talks for September to November on the website.	LB/ Sharon Abrahams
8.12	Volunteer Ambassadors	Final report on shared drive. <b>Motion:</b> That Council extends warmest congratulations to Pat and Warwick Wright on 25 Years of dedicated service as the Ambassadors of the Friends and the ANBG. <b>Moved:</b> CR/ seconded RP <b>Carried</b>	PW/WWW
9	Other business		
10	Next meeting	Thursday 13 November 2pm in the Dickson Room.	LB
	Executive and Council Meetings	First Thursday of the month 2pm Second Thursday of the month 2pm	

*Approved*  
*Mary G. Henderson*