

**Meeting of Council  
8 August 2019  
Dickson Room**



**Minutes**

<b>Item</b>	<b>Topic</b>	<b>Information</b>	<b>Sponsor / Responsibility</b>	<b>Action</b>
<b>1</b>	<b>Approval of Agenda, Attendance and Apologies</b>	Meeting opened by the Chair at 2pm <u>Council</u> : Max Bourke (Chair), Linda Beveridge (Vice President), Helen Elliot (Treasurer), Jann Ollerenshaw (Secretary), Wendy Antoniak, Lynden Ayliffe, Alan Henderson and David More. <u>Ex officio</u> : Judy West, Megan Menz and Lesley Jackman. <u>Invited</u> : Lesley King, David Coutts and Barbara Podger. <u>Apologies</u> : Peter Byron and Tricia Morton	Chair	
<b>2</b>	<b>Minutes of Council meeting</b>	Minutes of the Council meeting of 11 July 2019 were circulated. RESOLUTION: Moved Helen Elliot, seconded David More that the minutes be approved with a minor amendment.	Jann Ollerenshaw	Passed
<b>3</b>	<b>Business arising from previous Minutes</b>			
3.1	Selection of new Patron	President is scheduled to meet with a potential patron.	Max Bourke	Noted
3.2	Clarification of fund raising for Seed Bank fit out	Concern was expressed about the blurring of lines between the National Parks Conservation Trust fund-raising and the Friends' Public Fund fund-raising for the Seed Bank fit out particularly as the same base brochure was proposed to be used. RESOLUTION: Moved Wendy Antoniak, seconded Lynden Ayliffe that the appeal by the Public Fund would be sent out with the December issue of <i>FronDS</i> and would target Seed Bank equipment.	Max Bourke	Agreed
<b>4</b>	<b>General Business</b>			
4.1	Development matters:	a. Conservatory –Building design has been modified, tender specifications to be prepared (14 weeks). Sixty-week construction expected once successful tender selected. b. Seed Bank – tender specifications to be sent out at the end of August, a sod turning ceremony is planned once a successful tenderer is announced.	Judy West	Noted

		<p>c. Banksia Garden – progress continues towards a 28 April opening - with planting, interpretation and promotional material well underway. Opening events may include a grafting workshop and an art masterclass.</p> <p>d. 50<sup>th</sup> Anniversary – musical piece and an Australian botanical gin have been contracted. Genevieve Jacobs to launch Summer Sounds and to be the 50<sup>th</sup> Anniversary Champion.</p>	<p>Boronia Halstead</p> <p>Judy West</p>	<p>Noted</p> <p>noted</p>
4.2	Administrative Database Evaluation Working Group	MembershipWorks upgraded system which provides for custom features will be evaluated. A replacement administrative system will not be introduced before the 1 November 2020 membership year. The working group has identified that membership categories and fees may need to be reconsidered.	Alan Henderson	Noted
4.3	Plant Health Australia	The Friends have been invited to participate in a citizen science network to identify biosecurity threats to plants in Australia and have been invited to send a couple of members to a two day 'boot camp' to scope out potential Friends involvement. Members of the plant Science Group to be approached. Phil Hurle is the ANBG liaison for the project with Plant Health Australia.	Max Bourke	Noted
4.4	AGM 17 October	A nomination for Life Membership has been received and is being considered.	Max Bourke	noted
<b>5</b>	<b>Reports</b>			
5.1 and 5.2	ANBG Executive Director	Further to the developments noted at 4.1 there have been some reorganisation changes that affect the Garden's relationship with the Friends. Megan Menz will take over the responsibilities of the Friends Liaison and major events. Megan Donaldson will continue to be responsible for visitor experience, Visitor Information Centre, Rangers and Volunteer Guides.	Judy West	Noted
5.3	ANBG Friends' Liaison	<ul style="list-style-type: none"> <li>• Visitors in July reached 62,000, double that at last year due to the Dinosaur exhibition and implementation of lessons learnt from the Koala exhibition. Issues with carparking and protection of garden beds would be further examined prior to any future exhibition events. The ANBG agreed to reserve a car parking space for the rostered guide.</li> <li>• A record 20,000 people entered the Visitor Information Centre in July</li> <li>• 716 students participated in the garden's education program in July, again more than double that of the same month last year</li> <li>• Julie Akmacic had returned and will be the 50<sup>th</sup> Anniversary project officer.</li> </ul>	Megan Menz	Noted

5.4	Treasurer's Report	<p>\$3,500 was raised by the sale of donated photographic equipment.</p> <p>RESOLUTION: Moved Helen Elliot, seconded Linda Beveridge that the deposit #8491 of \$101,250 be renewed for a further three months.</p> <p>RESOLUTION: After consideration it was moved by Helen Elliot, seconded David More that Council elect under ss40-160 of the <i>A New Tax system (Goods and Services Tax) Act 1999</i>, to treat the following eligible fundraising events as input taxed for the financial year ending 30 June 2020:</p> <ul style="list-style-type: none"> <li>- Summer Sounds Concerts</li> <li>- Botanical Art Group Exhibitions</li> <li>- Photographic Group Exhibitions</li> <li>- Growing Friends plant sales; and</li> <li>- Thursday Talks</li> </ul> <p>RESOLUTION: Moved Helen Elliot, seconded Jann Ollerenshaw that the Treasurer's Report be accepted.</p>	Helen Elliot	Noted Passed  Passed
5.5	IT Report	By acclamation the proposal by the Membership Team that the prompt responses by David More and Les Fielke to rectify issues with the membership database and printer be formally acknowledged and thanked for their efforts.	Max Bourke	Noted
5.6	Public Fund	<p>The Public Fund trustees have agreed to fund the following projects:</p> <ul style="list-style-type: none"> <li>• Banksia Garden Interpretation (\$17,200)</li> <li>• International speaker to the Australasian Seed Science Conference (\$10,000)</li> <li>• Seed Exhibition in Visitor Centre for Seed Science Conference (\$10,000)</li> <li>• Seed Bank equipment (subject to fund raising of \$20,000)</li> </ul>	Barbara Podger	Noted
5.7	Volunteer Guides	<ul style="list-style-type: none"> <li>• An additional four graduates have commenced guiding walks and operating Flora (bringing it to nine graduates to date with a further two being assessed).</li> <li>• 30 Guides will attend the Perth Conference in September, notwithstanding which the September roster has been successfully filled</li> </ul>	Lesley King	Noted
5.8	Major Events Working Group	<p>Summer Sounds planning is well underway. An indication of Friends financial support for a 2/3/4-week event was sought.</p> <p>RESOLUTION: Moved Helen Elliot, seconded Lynden Ayliffe that the Friends commit to contribute \$10,000 for a two-week event or \$15,000 for a four-week event. Support from Events ACT to be sought (Lesley Jackman to provide a draft letter).</p>	Megan Menz	Agreed
5.9	Social Events and Activities	No report received.	Tricia Morton	
5.10	30 <sup>th</sup> Anniversary Subcommittee	Planning continuing though preferred ceramicist has advised she is not available; an anniversary logo was being developed	Barbara Podger	Noted
5.11	Project Committee	<ul style="list-style-type: none"> <li>• Articles to inform members of projects to be supported by the Friends to be prepared for the broadcast email, website and Fronds</li> <li>• Feedback on the recently installed hearing loop was that it 'works excellently'</li> </ul>	David Coutts	Noted  Noted
5.12	Fronds Committee	The deadline for the December issue is mid-October,	Barbara Podger	Noted
5.13	Broadcast Email	Items for the next Broadcast email to be provided by next Thursday 15 August	Wendy Antoniak	Noted

5.14	Membership Report	Little activity in July as most new members opt for a 1 August date to take advantage of extended membership period.	Lesley Harland and Pam Cooke	Noted
<b>6</b>	<b>Other Business</b>			
6.1	New Members	Meet and Greet of new Friends (morning tea and walk) proposed for early May 2020. Membership team to be asked to send out invitations and Volunteer Guides be organised for introductory walk	Barbara Podger Linda Beveridge	Agreed
6.2	Photographic Group	Proposal by Photographic Group to have a Peoples Choice Award of \$300 was supported	Jim Gould	Agreed
6.3	History of the ANBG	While Don Beer's work on a History of the ANBG was supported in principle the extent of his request for non-financial assistance from the Friends was unclear. Lynden Ayliffe to meet with Dr Beer to discuss.	Max Bourke	Agreed
6.4	Travel Promotion	Jon Baines Travel offered the Friends a donation for every ticket sold for promoting their trip to the Malabar Coast (southern India). Jann Ollerenshaw offered to follow up and if acceptable to Council have the trip advertised in the next Broadcast Email.	Jann Ollerenshaw	Supported
<b>7</b>	<b>Next Meeting</b>	2pm, Thursday 12 September 2019 – Banks Building		