

Council Meeting 13 August 2020 ANBG Theatrette					
Minutes					
Item	Topic	Information	Moved	Second	Council
1	Approval of Agenda, Attendance and Apologies				
1.1	Agenda	RESOLUTION: that the Agenda be adopted.	Max Bourke	Lynden Ayliffe	Adopted
1.2	Attendance and Apologies	Present <u>Council:</u> Max Bourke (President, Chair), Linda Beveridge (Vice President), Helen Elliot (Treasurer), Lynden Ayliffe (Secretary), Wendy Antoniak, David More, Alan Henderson, Neville Page <u>Ex officio:</u> Peter Byron, Megan Menz <u>Invited:</u> Barbara Podger, Lesley King, Tricia Morton <u>Apologies:</u> Lesley Jackman, Judy West			Noted
2	Minutes of Previous Meeting	RESOLUTION: that the minutes of the Council meeting of 9 July 2020 be approved.	Wendy Antoniak	David More	Passed
3	Matters arising from previous minutes				
3.1	History of ANBG by Don Beer	Lynden Ayliffe indicated that 3 Council members had now read the draft manuscript and thought it informative and interesting. As Don had met all but one condition of Council agreement with him, the Executive has given him an interim payment of \$2,500. The remaining condition specifies 5 copies of the book must be given to Council once published. Final payment of \$2500 will be made then.			Noted
4	General Business				
4.1	Strategic Plan 20/25	As more comments on the draft Plan had only just been			Noted

		received, Linda Beveridge suggested that this item be held over until the next meeting. This would allow time for flow on changes to the Key Priorities 20/21. Max Bourke also indicated that minor changes were needed to the Council's MOU with ANBG and a consolidated version was coming.			
4.2	AGM – Council vacancies	Max Bourke noted that there had been some interest from people wishing to nominate for Council. Lynden Ayliffe noted that the terms of Max Bourke, Helen Elliot, David More, Alan Henderson and herself were coming to an end and they would need to renominate if they wished to continue. She indicated that she would need to prepare new nominations forms and discussion followed on arrangements for the AGM in October. It was noted that numbers might be limited due to COVID restrictions. The ANBG largest venue, the Crosbie-Morrison Building, can only accommodate 23 people in the main room. Others could be outside. This matter will be considered more fully at the next meeting after the Executive has it considered it and reported back. It was agreed that the next AGM would be Thursday 15 October.			Noted
4.3	Life Membership	Linda Beveridge mentioned that it was nearly time for Council to consider possible nominations. There was some discussion about past life members: How many were there, what the criteria for selection were and was there a list of previous life members listed on Google drive or the website?			Noted
4.4	Volunteer Recognition	Linda Beveridge indicated that, this year, a call for nominations will be sent to special interest groups and would be appear in the coming e-bulletin.			Noted
5	Reports				
5.1	ANBG Executive Director	In Judy West's absence this item was covered in Item 5.2.			Noted
5.2	ANBG General Manager	Peter Byron reported that: <ul style="list-style-type: none"> The Secretary of the Department of Agriculture, Water and the Environment, Andrew Metcalfe, was due to visit the ANBG tomorrow. This follows a visit last month by 			Noted

		<p>the Minister for Environment, the Hon Sussan Ley MP.</p> <ul style="list-style-type: none"> • A builder for the Conservatory is due to be appointed in September with the build expected to finish early 2022. • Architect appointed for the National Seed Bank is Guida, Moseley, Brown; a firm with experience in designing research facilities. • Banksia Garden opening 20 October after major planting in September. • Hail damage still ongoing with \$1M worth of work still to be done - mostly on roof damage to various buildings. Total spend will be \$1.8m. Work for <i>Growing Friends</i> still to do. • COVID training for staff and volunteers ongoing. Closures may still be possible if situation changes. 			
5.3	ANBG Friends Liaison	<p>Megan Menz reported that:</p> <ul style="list-style-type: none"> • Visitor numbers have increased with 35,056 in July, the highest on record for July when there has not been a dinosaur event. • Numbers are down in the Visitors Centre, reflecting that locals are the most likely visitors. • Volunteers at the front desk are back and volunteer guides are due to start on Monday 17 August with one walk per day at 11am. Megan thanked Convenors for their help and support. • The Swedish Ambassador visited the ANBG in preparation for the Banks and Solander touring exhibition in September (2-23/9/2020). • Reflection panels have now been installed around the ANBG to celebrate the Gardens' 50th anniversary. • Local school groups are back. • New rangers have been appointed. These come from different backgrounds that will enhance expertise on site. • <i>What's On</i> returns next week. 			Noted
5.4	President	<p>Max Bourke tabled his report outlining his activities since the last meeting.</p>			Noted

5.5	Treasurer	<p>Financial statements were shared on Google drive before the meeting. Helen indicated that the accounts were now with the Auditor whose report was expected in about 4 weeks time. She also indicated that a term deposit for \$125,000 was maturing on 10/9/20.</p> <p>RESOLUTION: that the Treasurer's Report be accepted RESOLUTION: that term deposit 1938 for \$125,000 be rolled over for 3 months.</p>	Helen Elliot Helen Elliot	W Antoniak Alan Henderson	Passed Passed
5.6	IT Report including Administrative Database Evaluation Working Group	<p>Report shared on Google drive noted and sincere thanks were extended to David More for his tireless work on the development of the Administrative Database and Friends' website.</p> <p>RESOLUTION: That Council approves that the new online administration system be installed on the friendsanbg.asn.au site, and existing membership data copied into it to enable further development to take place.</p>	David More	Linda Beveridge	Passed
5.7	Project Committee	<p>Report shared on Google drive advising that the Committee had considered 5 projects and developed its recommendations to Council. It noted that Friends involvement in monitoring projects was essential and Council was asked for suggestions for overseeing Project 1, Visitor Centre Foyer Exhibition. Max Bourke and Jeff Brown were proposed.</p> <p>Projects 1 and 2 need to be developed more fully and there was discussion about regular reports to Council as the body responsible for funding. This was later formalized into the resolution below.</p> <p>Helen Elliot advised that costs could possibly be shared between Council and the Public Fund (see Resolution e).</p> <p>Council was also asked to note the sterling service of the outgoing Convenor, David Coutts; and the enhancements to the</p>			Noted

		<p><i>Find a Plant</i> application outlined in the attachment to the report.</p> <p>RESOLUTION: That Council agree to support and for the ANBG to proceed, in a timely manner, each of the five projects summarised above, noting the following requirements and conditions:</p> <p>a) The ongoing involvement and monitoring of the Friends in the development of project numbers 1, 2 and 3, as specified in the bolded passages in the summaries above. [SEP]</p> <p>b) The support of the Friends to be clearly identified on projects.</p> <p>c) Any non-trivial increase in project costs is agreed with the Projects Committee in consultation with the Friends Treasurer. [SEP]</p> <p>d) Friends immediately fund projects 4 and 5; and [SEP]</p> <p>e) The Project Committee determines the funding of projects 1, 2 and 3 in consultation [SEP] with the Trustees of the Public Fund and the Treasurer. [SEP]</p> <p>f) Progress reports be provided to Council on regular intervals.</p>	Alan Henderson	Wendy Antoniak	Passed
5.8	Public Fund	Meeting postponed until Council has considered projects.			Noted
5.9	Friends reports	<p>a. Photographic Group - no report</p> <p>b. Botanic Art Group – no report</p> <p>c. Plant Science Group – no report</p> <p>d. Growing Friends –report circulated by email prior to meeting</p> <p>e. Thursday Talks - Max Bourke received a memo from the Convenor of Thursday Talks on the suspension of talks and the ways in which future talks may be made digitally or online given their popularity. Council considered the issues and resolved the following.</p> <p>RESOLUTION: Council supports engagement of technical</p>	Alan Henderson	W Antoniak	Passed

		<p>advice (up to \$500 if required) to develop options and costings for digital Thursday Talks in a Webinar style format that is compatible with ANBG facilities, with a view to:</p> <ul style="list-style-type: none"> • Considering and managing practicalities for trialling digital delivery of a small number (say monthly) of Talks until end November 2020. • Commencing preparations as soon as possible, and completing them before 30 November 2020, for 2021 digital delivery of Thursday Talks, if pandemic conditions demand continued suspension of live Talks; and • Providing ongoing technical support for digital Thursday Talks. <p>f. Social Events including 30th anniversary celebrations – report shared on Google drive indicating all vases sold and future events on hold.</p> <p>g. Membership and new members <i>meet and greet</i> – report on Google drive showing 252 new members in the past financial year. The Membership team also raised a concern about the timing of the proposed <i>meet and greet</i>. Council agreed that it should look at different timings and formats with the work group to examine this matter further.</p>			Noted
5.10	Volunteer Guides	Written report shared on Google drive before meeting, outlining resumption of themed walks and the availability of guides given health concerns and resignations.			Noted
5.11	Communications	Fronds – Council congratulated the Fronds Committee on its latest edition and Barbara Podger indicated that Anne Joyce (our longest life member) was thrilled to receive a mention. Broadcast email – copy needed asap			Noted
6	Other Business	See discussion on AGM arrangements at Item 4.2.			
7	Next Meeting	2pm, Thursday 10 September 2020 (venue to be advised)			Noted