

**Meeting of Council
4 December 2018
Dickson Room**

Minutes

Item	Topic	Information	Sponsor / Responsibility	Action
1	Approval of Agenda, Attendance and Apologies	Meeting opened by the Chair at 1.10pm. Agenda was approved as circulated. <i>Council:</i> Max Bourke (Chair), Helen Elliot (Treasurer), Jann Ollerenshaw (Secretary), Wendy Antoniak, Lynden Ayliffe, Linda Beveridge, David More and Alan Henderson. <i>Ex officio:</i> ANBG: Sebastian Lang, Tiffeny Horwood and Megan Donaldson; Friends: David Coutts and Tricia Morton <i>Apologies:</i> Judy West, Lesley Jackman, Lesley King and Barbara Podger.	Chair	
2	Minutes of Council meeting	Minutes of the Council meeting of 13 November 2018 were circulated. RESOLUTION: Moved David More, seconded Alan Henderson that the minutes be approved.	Jann Ollerenshaw	Passed
3	Business arising			
3.1	Advocating for the Gardens	Discussion postponed to next meeting pending consultation with Executive Director.	Max Bourke	Noted
3.2	Schools Photographic Competition	Paper presented on review and expansion of competition. RESOLUTION: Moved Lynden Ayliffe, seconded Jann Ollerenshaw that 1 the competition be extended to primary schools with the limit of one photograph per student in two categories (monochrome and colour); 2 a Ranger's cash prize be awarded; 3 a panel of judges of up to 3 people with relevant skills be instituted; 4 the competition be advertised from February to encourage entrants from outside the ACT 5 an extra \$690 be allocated for prize money, bringing total cost to \$3,415. Discussions with Visitor Experience to implement changes to proceed.	Lynden Ayliffe	Passed
4	General Business			
4.1	Development matters:	a. Conservatory – Meeting with architect to finalise plan and drawings so construction can go to tender. Sixty week build time anticipated. Work	Tiffeny Horwood	Noted

		<p>progressing well in to confirm growing of plants (types and conditions) in conservatory. Friends will be consulted as interpretation plan is developed.</p> <p>b. Banksia Garden – testing of plants for inclusion ongoing. Interesting and positive publicity received.</p> <p>c. 50th Anniversary – committee has not met since last report</p>	Tiffany Horwood Megan Donaldson	Noted Noted
4.2	IT Report	Preparations underway to move website host to Zuver (non business arm of VentraIP). Discussions underway with potential administrative database system providers. Tweaked point of sale system working well at Photography Group exhibition. Possibility of online sales, post exhibition, being considered.	David More	Noted
4.3	Friends insurance under MOU	Advice from Department not yet received.	Tiffany Horwood	To follow up
4.4	Parking Permits for volunteers	Approach to Special Interest Group Convenors to be undertaken by Jann Ollerenshaw and David More.	Megan Donaldson	Noted
5	Reports			
5.1	ANBG Executive Director	<p>Sebastian reported for the Executive Director:</p> <ul style="list-style-type: none"> • high activity season for the Gardens, • recent disco received mixed reactions, Gardens assessing this and future similar events, • Climate Watch Trail (Earth Watch) species and locations updated – promotion of trail to be increased and additional volunteers to take observations to be sought, • Threatened and endangered species partnership program wrapped up for this year. An exciting and expanding line of work for the gardens in propagating and translocating difficult to grow species. Promotion of this work to be expanded in local and social media. 	Sebastian Lang	Noted
5.2	ANBG General Manager	<ul style="list-style-type: none"> • Graphic screens around the conservatory and banksia garden construction areas will be installed soon, • Ongoing discussions with the ANU and NCA concerning proposed development of ANU land on Clunies Ross Street. 	Tiffany Horwood	Noted
5.3	ANBG Friends Liaison	<ul style="list-style-type: none"> • Attendance at Sunset Cinemas has been good. • Bush Blitz went well and was a good networking opportunity for stall holders. A report on the results will be available shortly. • Holiday events: Snakes Alive, NatureArt Kids Club • New Flora Explorer expected to arrive in December, training and advertising campaign planned. 	Megan Donaldson	Noted
5.4	Treasurer’s report	<ul style="list-style-type: none"> • Income: Memberships renewals \$10,000 lower than this time last year. 	Helen Elliot	

		<ul style="list-style-type: none"> Plant Sale – further plants sold post sale, total sales now \$7,361. Photographic exhibition doing well, sales totalling \$3,700 to date. <p>RESOLUTION: Moved Helen Elliot seconded by Wendy Antoniak that the Treasurer’s Report be accepted.</p> <p>RESOLUTION: Moved Helen Elliot seconded Lynden Ayliffe that \$288,000 in an expiring term deposit be renewed for a further three months.</p>		Passed
				Passed
5.5	Volunteer Guides	In Lesley Kings absence, Megan advised Council that all 16 interviewed applicants had been accepted into the training program. A further two interviews to be held.	Megan Donaldson	Noted
5.6	Photographic Group Exhibition	<ul style="list-style-type: none"> Opening was well attended and sales were going well. Photographs purchased by the Friends for the ANBG were Flannel Flowers by Pam Rooney and Red Wattle Bird by Chris Rodgers totalling \$385. Following the popularity of a number of photos the Photographic Group will submit a paper on future exhibition arrangements. 	Wendy Antoniak	Noted
			Max Bourke	Noted
5.7	Major Events Working Group	<ul style="list-style-type: none"> Summer Sounds – four bands signed up (Annie and the Armadillos, RMC Band, Bewitched and Big Boss Groove). Publicity strategy will focus on online ticketing. Enlighten will again be held in 2019 – marketing strategy being developed. 	Megan Donaldson	Noted
5.8	Social Events and Activities	The Swedish Embassy has approached the Friends concerning a Solander anniversary event to be held at the Embassy. Further information to be provided.	Tricia Morton	Noted
5.9	Projects Committee Report	<ul style="list-style-type: none"> Increase in Thermal Tolerance Project from \$10,000 each year for three years to \$12,000 each year was approved unanimously by Council out of session due to ARC grant deadlines. First tranche of \$12,000 due July 2019. Find a Plant App – update sought from ANBG (Tiffeny Horwood) Norfolk Island research project – progress report from ANBG (Tiffeny Horwood) Project Committee website information has been updated. Project proposal template to be tweaked to take account of ANBG internal approval steps. Template to be tailored to fit projects – a guide only. 	David Coutts	Noted
5.10	Broadcast email	<ul style="list-style-type: none"> Send information to Wendy Antoniak by Friday 7 December for inclusion in next Broadcast email. Mid January Broadcast email will be prepared by David More. 	All	Noted
5.11	Membership	Report circulated. Current membership is 2133, including 24 new member. Fewer new and renewing members than last year. Hopefully this will pick up with distribution of Fronds.	Helen Elliot	Noted
7	Next meeting	1.30pm, Monday 11 February 2019 Crosbie Morrison Building		Noted