

**Meeting of Council
11 July 2019
Dickson Room**



Minutes

Item	Topic	Information	Sponsor / Responsibility	Action
1	Approval of Agenda, Attendance and Apologies	Meeting opened by the Chair at 2pm <u>Council</u> : Max Bourke (Chair), Helen Elliot (Treasurer), Lynden Ayliffe, Alan Henderson and David More. <u>Ex officio</u> : Judy West, Megan Menz and Lesley Jackman. <u>Invited</u> : David Coutts, Tricia Morton and Barbara Podger. <u>Apologies</u> : Linda Beveridge (Vice President), Jann Ollerenshaw (Secretary), Wendy Antoniak, Peter Byron, and Lesley King.	Chair	
2	Minutes of Council meeting	Minutes of the Council meeting of 13 June 2019 were circulated. RESOLUTION: Moved David More, seconded Helen Elliot that the minutes be approved.	Jann Ollerenshaw	Passed
3	Business arising from previous Minutes			
3.1	Australian Association of Friends of Botanic Gardens (AAFBG) Representation	Wendy Antoniak has agreed to be nominated as a Committee member at the next AAFBG elections due to be held at its AGM in Sydney on 19 July. Helen Elliot will be attending the meeting and voting on behalf of ANBG Friends. Lynden Ayliffe will also attend and vote if Helen is unable to attend at the last minute.	Max Bourke	Agreed
3.2	Building Audiences	Item deferred at Max Bourke's request.	Max Bourke	Agreed
3.3	Selection of new Patron	An introduction to a possible candidate is being organised by Judy West.	Max Bourke	Noted
4	General Business			
4.1	Development matters:	a. Conservatory – Light issues have been resolved and there is a meeting next week in Sydney to decide the final option before moving to the next phase, development of specifications. b. Banksia Garden – Leaves have been laid in paving outside Banks Building, with lighting to come.	Judy West	Noted

		c. 50 th Anniversary – a musical work has been commissioned and will be played at the opening of the Banksia Garden. A gin has also been commissioned.		
4.2	Volunteer Recognition and Refurbishment of Growing Friends facility	Format for volunteer recognition has been passed to the IT working group. Linda Beveridge and Maurice Hermann are liaising and he is comfortable with the format being considered. Convenors of various groups should be able to nominate candidates for recognition by Volunteers Day on 5 December. Refurbishment of the Growing Friends' shade house is underway. Plants have taken and shade cloth options are being considered. No action on the cladding will be taken until the Banksia Garden is finished.	Linda Beveridge Maurice Hermann	Noted
4.3	Botanical Art Group – Wildlife Exhibition	BAG is seeking a \$200 float, up to \$300 for printing, \$100 for miscellaneous expenditure, a credit card facility and an at point of sale system for its exhibition to open on 13 December. There will be no formal opening but drinks and nibbles at Members' preview. RESOLUTION: Moved Helen Elliot, seconded David More that financial assistance be approved	Wendy Antoniak	Passed
4.4	Photographic Group – Sale of Donated Photographic Equipment	An anonymous donation of equipment will be sold by competitive tender with some of the funds raised to be used for the Group's photographic competition in 2020. Options for the balance of the funds raised are still being considered and will be finalised once all equipment is sold. RESOLUTION: Moved Helen Elliot, seconded David More that, in principle, some of the funds be used for the Group's competition pending further details to Council. The photographic group plan to host a workshop next April and seek Council's permission to use its bank account details on the application forms. RESOLUTION: Moved Helen Elliot, seconded David More that the group use the Friends' bank account	Jim Gould	Passed Passed
5	Reports			
5.1 and 5.2	ANBG Executive Director	<ul style="list-style-type: none"> Seed Bank – architect and expert from Mt Annan are developing space for future cryogenic storage although it will not be progressed immediately. Although there are funds for the building, funds are needed for the fitout – website will display the layout and donors will be encouraged to fund a particular area. \$1.2m is required. Ministerial launch is being considered. ARC Linkage Grant awarded for scholarship researching cold climate plants. Hearing Loop for the theatrette ordered and retuning schedule being developed. 	Judy West	Noted
5.3	ANBG Friends' Liaison	<ul style="list-style-type: none"> Dinotrax finishes 28 July and to date there has been a strong increase in visitation numbers. The Gardens indicated that social media has prompted increased visitation. Bushlife and Birdlife exhibition coming. Education programs have increased this year with 15,000 plus student visits. 	Megan Menz	Noted

5.4	Treasurer’s Report	<ul style="list-style-type: none"> • Helen Hinton has advised that the donation of \$6,244 from the Wildlife and Botanical Artists Incorporated to BAG may be partially used for workshops. Other options are still being considered. • Payment for Find a Plant app finally completed. • Donations to the Public Fund for the year were strong and above the historic average. • It was agreed that outgoing AAFBG President Dennis Ayliffe be reimbursed travel expenses to and from Sydney. The Council also agreed that Dennis should be thanked for his service as AAFBG President over the past 3 years. Max Bourke to write and thank Dennis Ayliffe. <p>RESOLUTION: Moved Helen Elliot, seconded Alan Henderson that the Treasurer’s Report be accepted and that Dennis Ayliffe be reimbursed for travel to and from AAFBG AGM in Sydney.</p>	Helen Elliot	Noted Passed
5.5	IT Evaluation Working Group Report	<ul style="list-style-type: none"> • The new membership database is still not resolved and the working group will rethink vital elements and consider off the shelf options. This will await Lesley Harland’s return from overseas. David Coutts offered his son’s help. • A Microsoft word template has been created for generating a set of deeds for retirement and appointment of Public Fund trustees. 	David More	Noted
5.6	Public Fund	<ul style="list-style-type: none"> • Council noted advice from Minter Ellison dated 26 June that future appointments to the Public Fund will, after Council agrees on nominees, be made by the President and all members of the Public Fund advised. Registration of Deeds is no longer required. • Jann Ollerenshaw’s nomination has been forwarded to the Register of Environmental Organisations. • ATO <i>Review of DGR Endorsement</i> statement completed. • Meeting 22 July will consider funding 3 proposals from the ANBG. <p>RESOLUTION: Moved Max Bourke, seconded Helen Elliot that legal advice noted in the first dot point above be accepted</p>	Max Bourke	Noted Passed
5.7	Volunteer Guides	No report although Megan Menz indicated that five of the eight trainees have started guiding.		Noted
5.8	Major Events Working Group	No report but it was acknowledged that this Group usually reforms in August to prepare for the Summer Concerts. Tricia Morton represents the Friends to facilitate volunteers for these events.		Noted
5.9	Social Events and Activities	Spring walks for Friends planned for September along with Wake Up with the Birds.	Tricia Morton	Noted

5.10	30 th Anniversary Subcommittee	Ideas for 30 th anniversary of the Friends are being developed and centre on evening drinks to coincide with the opening of the Banksia Garden and a cake at the AGM. Friends' Groups have been approached and existing activities are being refocused and rebadged as anniversary events. A draft <i>Thirty Years and Thirty Things to do</i> was tabled for information. Other activities being considered include a function focused on the 20 year old sundial which the Garden History Society want to be involved with, a visit to the National Library to view the Florilegium, and the sale of a limited edition artwork. A logo is also being considered. Council members were encouraged to forward any ideas to Tricia.	Tricia Morton	Noted
5.11	Project Committee	After templates were prepared and parameters of the projects detailed, two of the four projects approved in principle at the last Council meeting were agreed. Two of the three projects requiring some further consideration were also agreed. RESOLUTION: Moved Alan Henderson, seconded Lynden Ayliffe that \$30,000 be provided for ANBG 50 th anniversary book RESOLUTION: Moved Lynden Ayliffe, seconded David More that \$110,00 be provided for the iconic display of large plants at the Gardens entrance - \$55,00 in 2019/20, \$27,500 in 2020/21, and \$27,500 in 2021/22. RESOLUTION: Moved David More, seconded Alan Henderson that \$60,000 is made available for science communication and ANBG stories. RESOLUTION: Moved David More, seconded Alan Henderson that \$50,000 be made available for the video wall outside theatrette and film	David Coutts	Passed Passed Passed Passed
5.12	Fronds Committee	<ul style="list-style-type: none"> • August <i>Fronds</i> will go to the printer this week with an article on x-raying seeds. • The deadline for the December issue will be mid October. It will be a longer edition (24 pages) to allow space to cover next year's anniversaries' activities 	Barbara Podger	Noted
5.13	Broadcast Email	Call for requests noted and article on Nordic walking suggested.	Wendy Antoniak	Noted
5.14	Membership Report	Report noted.	Lesley Harland and Pam Cooke	Noted
6	Other Business			
7	Next Meeting	2pm, 8 August Thursday 2019 – Dickson Room		