

**Meeting of Council  
13 June 2019  
Banks Building**

**Minutes**

<b>Item</b>	<b>Topic</b>	<b>Information</b>	<b>Sponsor / Responsibility</b>	<b>Action</b>
<b>1</b>	<b>Approval of Agenda, Attendance and Apologies</b>	Meeting opened by the Chair at 2pm <u>Council</u> : Max Bourke (Chair), Helen Elliot (Treasurer), Jann Ollerenshaw (Secretary), Wendy Antoniak Lynden Ayliffe and David More. <u>Ex officio</u> : Peter Byron, Megan Donaldson and Lesley Jackman. <u>Invited</u> : Megan Menz, David Coutts, Lesley King, Tricia Morton and Barbara Podger <u>Apologies</u> : Linda Beveridge (Vice President), Alan Henderson and Judy West	Chair	
<b>2</b>	<b>Minutes of Council meeting</b>	Minutes of the Council meeting of 9 May 2019 were circulated. RESOLUTION: Moved Wendy Antoniak, seconded Helen Elliot that the minutes be approved.	Jann Ollerenshaw	Passed
<b>3</b>	<b>Business arising from previous Minutes</b>			
3.1	Insurance Coverage of Friends Activities	Confirmation received from the Department that as with Schedule 1 volunteers Schedule 2 volunteers were, for the purposes of Comcare cover, to be treated as employees. This meant that any activities undertaken outside the parameters set in the MOU, specifically any activities outside of the Gardens, requires prior consent from ANBG management and the completion of a Field Work form. Council agreed to the conditions on Comcare coverage and the President undertook to communicate the requirements to all interest groups under Schedule 2.	Lesley Jackman Peter Byron	Agreed
3.2	Friends Lounge	The ANBG agreed to treat the recurring ant infestation in the Friends Lounge and it was agreed that following the refresh and tidy up undertaken by Helen Elliot and Tricia Morton that someone be nominated to oversee the regular upkeep of the Lounge, including kitchen supplies. Wendy Antoniak and Lynden Ayliffe volunteered.	Helen Elliot	Agreed
3.3	AAFBG Representation	Approaches to long term active Friends to be undertaken	Max Bourke	Noted
3.4	Building Audiences	Discussion deferred	Max Bourke	Noted
3.5	Selection of new Patron	An introduction to a possible candidate was to be facilitated by the Executive Director	Max Bourke	Noted

<b>4</b>	<b>General Business</b>			
4.1	Development matters:	<ul style="list-style-type: none"> <li>a. Conservatory – Design work expected to be completed in July.</li> <li>b. Banksia Garden – progressing on schedule.</li> <li>c. 50<sup>th</sup> Anniversary – meeting of project team scheduled for the following week to finalise a business case for the proposed events to Parks Australia. Proposals include opening of Banksia Garden and a commissioned work to be performed during the International Music Festival. Once finalised a list of events, and as requested by the President Max Bourke, would be provided to the Friends and published in 'FronDS'.</li> </ul>	Peter Byron	Noted
<b>5</b>	<b>Reports</b>			
5.1 and 5.2	ANBG Executive Director And General Manager	<ul style="list-style-type: none"> <li>• Construction of new ANU student residences opposite the entrance to the ANBG had commenced, this will mean changed traffic conditions (traffic lights), pedestrian crossing and cycle path.</li> <li>• Construction of Emergency Services headquarters on Clunies Ross Drive may also impact on access to the ANBG</li> <li>• Design Brief for new Seed Bank to be finalised with a view to a tender going out to an architect in July/August</li> <li>• Maintenance funds were being spent throughout the gardens to improve the carpark and footpaths – this would be ongoing over the next month.</li> </ul>	Peter Byron	Noted
5.3	ANBG Friends' Liaison	<ul style="list-style-type: none"> <li>• DinotraX in conjunction with the Australian Dinosaur Museum to be held over the school holidays and a week beyond – 6-28 July</li> <li>• Nature ArtLab for kids focussing on threatened species will also hold special events over the school holidays</li> <li>• NAIDOC exhibition would follow the current Basket Weaving exhibition</li> <li>• Entries for the Threatened Species Children's Art Competition and outdoor Exhibition, in conjunction with the Conservation Council, due 2 August.</li> </ul>	Megan Donaldson	Noted
5.4	Treasurer's Report	<ul style="list-style-type: none"> <li>• Broadcast email on end of financial year lead to a pleasing increase in Public Fund donations</li> <li>• Sales of BAG exhibition book post exhibition raised further income</li> <li>• Stocktake of Friends donations of artworks, books and photograph has been undertaken by Jane Keogh – and members were referred to her subsequent article on the website.</li> <li>• Twenty-eight guides (with a possible additional two) would receive a subsidy to attend the Perth Guides Conference</li> <li>• About \$27,000 (of the \$100,000 committed) had been paid to the Gardens for work on the Banksia Garden to date. Payment for the <i>Find a Plant App</i> and the Norfolk Island PhD research grant was expected to be paid early next financial year.</li> </ul>	Helen Elliot	Noted

		<ul style="list-style-type: none"> <li>WABA – due to the wind-up of Wildlife and Botanical Artists Incorporated, it was anticipated that about \$6,000 was to be donated to the Friends for the exclusive use of the Botanical Art Groups.</li> </ul> <p>RESOLUTION: Moved Wendy Antoniak seconded Lynden Ayliffe that the Treasurer’s Report be accepted and that the \$292,000 term deposit be renewed for a further 3 months.</p>		Agreed
5.5	IT Evaluation Working Group Report	Further exploration and testing of MembershipWorks via their free trial offer are to be undertaken – membership application looked good and good helpdesk service had been noted.	David More	Noted
5.6	Public Fund	Preliminary advice from Minter Ellison was that changes to Public Fund Trustees could be simplified	Max Bourke	Noted
5.7	Volunteer Guides	<ul style="list-style-type: none"> <li>Report presented covered completion of volunteer guides training (with positive feedback in survey.</li> <li><i>The Pomaderris Garden: A Handbook for Guides</i> has been completed, reviewed and was now available to Guides</li> <li>Five additional Flora trips were undertaken on BGANZ day.</li> </ul>	Lesley King	Noted
5.8	Major Events Working Group	No report as ANBG representative was speaking at Koala conference in Port Macquarie	Megan Donaldson	Noted
5.9	Social Events and Activities	<ul style="list-style-type: none"> <li>Spring walks for Friends planned for September</li> <li>Wake Up with the Birds walks to be undertaken end September into October</li> </ul> <p>Discussion on passing on EventArc booking fees to visitors occurred. Exploration of alternative online booking services to be undertaken.</p>	Tricia Morton	Noted
5.10	30 <sup>th</sup> Anniversary Subcommittee	No report.	Barbara Podger	Noted
5.11	Project Committee	<ul style="list-style-type: none"> <li>Indicative list of projects put forward by the ANBG were discussed. Further detail (project templates and an indication of priorities to be provided by the ANBG).</li> <li>The project to install a FM Hearing Loop in the Theatre, with the proviso that it was adequately maintained, was supported by Council.</li> </ul>	David Coutts	Noted  Agreed
5.12	Fronds Committee	August <i>Fronds</i> in drafting stage, deadline within two weeks for any further material including AGM announcement. The Secretary to provide the AGM Agenda for inclusion.	Barbara Podger	Noted
5.13	Broadcast Email	Contributions for next broadcast email to be received by next Thursday 20 June. Lesley King and Barbara Podger to provide information re Group Booked Walks (Guides) and Flora Explorer (ANBG).	Wendy Antoniak	Noted
5.14	Membership Report	Report circulated. Currently 2,565 members including 19 new members. An image of the 2020 30 <sup>th</sup> Anniversary Parking Permit in banksia colours was well received		Noted

<b>6</b>	<b>Other Business</b>			
6.1	Photographic Group	Resolution: Moved Wendy Antoniak seconded David More that approval be given for the printing of the Photographic Group's exhibition bookmark as per the quote provided.	Jim Gould	Passed
<b>7</b>	<b>Next Meeting</b>	2pm, Thursday 11 July 2019, Dickson Room		