


Council Meeting 11 June 2020 ANBG Theatrette					
Minutes					
Item	Topic	Information	Moved	Second	Council
1	Approval of Agenda, Attendance and Apologies				
1.1	Agenda	RESOLUTION: that the Agenda be adopted without amendment.	Max Bourke	David More	Adopted
1.2	Attendance and Apologies	Present Council: Max Bourke (President, Chair), Linda Beveridge (Vice President), Helen Elliot (Treasurer), Lynden Ayliffe (Secretary), David More, Alan Henderson, Neville Page Ex officio: Lesley Jackman, Peter Byron Invited: Barbara Podger, Megan Donaldson, Tricia Morton Apologies: Wendy Antoniak, Judy West, Megan Menz			Noted
1.3	Council Membership	RESOLUTION: that Peter Heaume's resignation be accepted	Max Bourke	David More	Passed
2	Minutes of Previous Meeting	RESOLUTION: that the minutes of the Council meeting of 12 March 2020 be approved. Helen Elliot noted that Glenys Bishop had refunded \$500 that Council had advanced her to attend the AAFBG Conference in Brisbane that was later cancelled. Question raised about expiry date on vouchers given to speakers at the Thursday talks – tba.	Lynden Ayliffe	Linda Beveridge	Passed
3	Matters arising from previous minutes				
3.1	Fundraising	Discussion postponed until later date.			Noted

4	General Business				
4.1	AGM	<p>Max Bourke indicated that our constitution dictates that our AGM must be held within 5 months of the end of the financial year. The Crosbie Morrison Building can accommodate 25 people, the quorum needed but the question was how to limit numbers. It was agreed that it should be by invitation on a first come, first served basis if a larger venue is not available by then. After discussion, it was agreed that by October, things may change so further discussion could be had later – notification of the AGM would not be required until September.</p> <p>Max also noted that changes by the ACT Government would now allow electronic meetings.</p>			Noted
4.2	Future Priorities	<p>This item was moved to the end of the meeting and, after some discussion, it was agreed that Linda Beveridge and Max Bourke would update the document for discussion at the next Council meeting. Questions focussed on some projects and launch funding. Peter Byron indicated that the <i>Large Plants</i> project was tendered in March but is now on hold. ANBG will refocus in coming months and carryover funds to next financial year. The <i>Summer Sounds</i> project has been altered and a 3-year application for funds sought. Alan Henderson asked that the projects section also consider outcomes at Agenda Item 5.7. Launch funding statement requires alteration.</p>			Noted
4.3	New Members' Meet and Greet	<p>Postponed until spring 2020 with a tentative date of 13 September yet to be confirmed.</p>			Noted
4.4	History of ANBG by Don Beer	<p>Lynden Ayliffe reported that Don had received and discussed sample layout pages from the publisher and returned them on 13 June. Don expects typesetting to begin early next week and when proofs arrive he will arrange for relevant members of Council to see them. He will also present a copy of the contract he has with the publisher in accordance with the terms set in Council's letter to Don when granting him \$5,000 assistance.</p>			Noted
5	Reports				
5.1	ANBG Executive Director	<p>In Judy's absence, Peter Byron spoke on her behalf – see 5.2</p>			Noted
5.2	ANBG General Manager	<p>Peter Byron reported that:</p>			Noted

		<ul style="list-style-type: none"> • The ANBG had now been open for 3 weeks and facilities are being opened up gradually. <i>Pollen</i> can now take up to 20 people, but offers takeaway. The Visitors Centre, bookshop and <i>Jindii</i> are open and by the first week of July, the Banksia Garden and Tree house will be open. The Banks Centre (the original name for the Banks Building) and Crosbie Morrison Building will be open by August after fitout works are completed. • Maximum capacity in the theatrette remains at 20, Dickson Room 6. • Staff are still working from home but most will be back by July. There is no set date for the return of volunteers and the opening of the Friends’ Lounge, as safety is paramount. However, the Membership team and Growing Friends are back with limits. • Seed bank – architect to be finalised in the next few weeks with the design process/building to be finished mid 2022 • Conservatory – expressions of interest for building the conservatory have been received and shortlisted to four. A 12-month build is expected. • Peter later advised that hail damage repair would continue for at east 6 months as there was \$1-2m worth and a number of contracts to manage. 			
5.3	ANBG Friends Liaison	<p>Megan Donaldson reported on behalf of Megan Menz. She advised that:</p> <ul style="list-style-type: none"> • A new bubbler had been installed on the Eucalypt Lawn and that environmental monitoring stations in the Red Centre and Rainforest are now working. Information from these stations is being downloaded to the ANU. • Radio Station 666 was broadcasting an item on ANBG on Saturdays at 7.30am. • The launch of Banksia Garden would be in spring although the garden will open in July after interpretation works finish next week. • Megafauna initiative delayed until July next year. • Tree Week has been moved to spring - awaiting ACT 			Noted

		<p>Government's advice.</p> <ul style="list-style-type: none"> • Pollinator Week - 18-19 November is a possibility, although it may be next May. • Gallery opening in September with <i>Paradise Lost</i> or BAG exhibition, followed by a retrospective of Schools Photographic Competition winners and the an exhibition by the Photographic Group. • A big thank you to Viv Pinder for repainting the bush turkey and mallee fowl sculptures. • 50th anniversary outdoor exhibition using photographs from the 45th anniversary exhibition is being planned. Book celebrating the ANBG 50th anniversary is still being developed and a meeting is scheduled for tomorrow between Judy West and Murray Fagg, its author. • COVID safe plans have been developed for all facilities. • Video conferencing being developed. • Development of Education strategy continuing. • New weekend ranger, Laura Parsons, appointed. • Low-key school holiday program. 			
5.4	President	Report was included in meeting papers on Google shared drive.			Noted
5.5	Treasurer	<p>Financial statements were shared on Google drive before the meeting. Helen Elliot noted that 2 out of session decisions had been made since the last meeting as well as those on agenda.</p> <p>RESOLUTION: That term deposit #0094 for \$297,370.71 cashed out on 22 May be accepted.</p> <p>RESOLUTION: That the Balance Sheet and Income Statement for 31 March 2020 and 30 April 2020 circulated to all members during Covid-19 isolation be accepted.</p> <p>RESOLUTION: That two new term deposits be established one for \$125,000 for 3 months and \$125,000 for 5 months, indicative interest rate of 0.80%pa for both.</p> <p>RESOLUTION: That the Treasurer's Report be accepted Helen then sought the following resolution, noting that it would mean foregoing approximately \$1800 in membership fees.</p> <p>RESOLUTION: That renewals and new memberships from 25 February until 25 March be extended for 12 months.</p>	<p>Helen Elliot</p> <p>Helen Elliot</p> <p>Helen Elliot</p> <p>Helen Elliot</p> <p>Helen Elliot</p>	<p>Linda Beveridge</p> <p>David More</p> <p>Alan Henderson</p> <p>Linda Beveridge</p> <p>David More</p>	<p>Passed</p> <p>Passed</p> <p>Passed</p> <p>Passed</p> <p>Passed</p>

		Helen then noted that the annual subscription (\$400) to the Australian Association of Friends of Botanic Gardens (AAFBG) was due and would be paid shortly. Max Bourke then indicated that Wendy Antoniak a member of the AAFBG was unable to attend its next meeting and asked for a volunteer to represent her. Lynden Ayliffe offered to attend the Zoom meeting on 15 June 2020 and report back.			
5.6	IT Report including Administrative Database Evaluation Working Group	<p>David More indicated that Club Express had failed after a thorough investigation. He has developed a homegrown solution (see paper shared on Google drive before the meeting) that he demonstrated after the meeting. It is an interim solution to allow online membership and renewals until the working group finds another solution. He indicated that it was almost ready to go noting that the manual processing by the Membership team and the Treasurer presents a heavy workload for them. Council thanked him for his initiative, noting that it had been developed in consultation with Membership team and Treasurer. David indicated that he would develop a resolution for the next Council meeting.</p> <p>It was noted that Alan Henderson had stepped aside from his role as IT Convenor to chair the Project Committee. Neville Page volunteered to join the IT Working Group.</p>			Noted
5.7	Project Committee	Alan Henderson indicated that he was acquainting himself with the Committee and its work, focusing on the review of guidelines and updating commitments. He indicated that there were \$260,00+ projects and that there was not much uncommitted funding left. Only 1-2 projects would be brought to Council on the presumption that papers have been read and they have Peter Byron's assurance that they can be delivered. He indicated that he would consult the Treasurer about the exact funding available.			Noted
5.8	Public Fund	Barbara Podger advised that the Public Fund would be meeting next month and that nothing had been funded in the interim.			

		She mentioned that a press statement released by Zed Seselja announcing the delay of DGR reforms until 2021 meant the Friends still need a separate Public Fund to receive tax deductible donations.			
5.9	Friends reports for noting	<p>a. Photographic Group – Exhibition later in the year – see Agenda Item 5.3</p> <p>b. Botanic Art Group – While its Annual exhibition will be held later in the year (date to be confirmed – see Agenda item 5.3), Council considered a request for funding of flyers advertising the event. RESOLUTION: That Council agrees to fund the reprinting of flyers up to \$125 for the Annual BAG exhibition</p> <p>c. Plant Science Group – nil</p> <p>d. Growing Friends – the Group passed on its thanks to ANBG for their help in cancelling the plant sale and watering plants during ANBG closure.</p> <p>e. Thursday Talks – Paper shared on Google Drive before the meeting. Talks suspended but speakers keen to reschedule next year. ANBG’s initiative for video conferencing noted.</p> <p>f. Membership – Nil</p> <p>g. 30th anniversary Committee – Tricia Morton reported on behalf of the Social Events and Activities Committee and its 30th Anniversary Sub Committee. She indicated that;</p> <ul style="list-style-type: none"> • It is unclear whether Wake up with the Birds will go ahead. • The Sundial Event, a joint event with the Australian Garden History Society, was cancelled due to COVID19; the Friends incurring the cost of a bus fare for the presenter who was unable to get a refund (\$56). • The Ceramic Commission is proceeding and vases will be advertised in August edition of Fronds. • Bubbles and Banksias Event may be rescheduled but Council has incurred a \$50 expense (Liquor License fee). • Future planning on hold until Friends are able to resume social events. 	Linda Beveridge	Lynden Ayliffe	Noted Passed Noted Noted Noted

5.10	Volunteer Guides	Written report shared on Google drive before meeting. A Zoom meeting has been organised for next Tuesday to discuss the future and develop research ideas. RESOLUTION: That Council approve a Zoom subscription of \$23/month	Linda Beveridge	Lynden Ayliffe	Noted Passed
5.11	Communications	Fronds - - articles by 24 June for August issue Broadcast email - copy for next email required by 18 June.			Noted
6	Other Business				
6.1	Australasian Seed Science Conference	Conference moved to 5-9 September 2021			Noted
6.2	Note Joseph Banks' death 19 June 1820	Max Bourke suggested Council members mark this 200-year anniversary.			Noted
7	Next Meeting	2pm, Thursday 9 July 2020 - venue to be advised			Noted