

Meeting of Council
14 March 2019
Dickson Room

Minutes

Item	Topic	Information	Sponsor / Responsibility	Action
1	Approval of Agenda, Attendance and Apologies	Meeting opened by the Chair at 2pm. Agenda was approved as circulated. <u>Council</u> : Max Bourke (Chair), Linda Beveridge (Vice President), Helen Elliot (Treasurer), Jann Ollerenshaw (Secretary), David More, Wendy Antoniak, Lynden Ayliffe, and Alan Henderson. <u>Ex officio</u> : ANBG: Sebastian Lang and Megan Donaldson; Friends: David Coutts and Barbara Podger Guest: Maurice Herman (Growing Friends) <u>Apologies</u> : Judy West, Lesley Jackman, Tiffeny Horwood, Lesley King and Tricia Morton	Chair	
2	Minutes of Council meeting	Minutes of the Council meeting of 11 February 2019 were circulated. RESOLUTION: Moved Helen Elliot, seconded Wendy Antoniak that the minutes be approved.	Jann Ollerenshaw	Passed
3	Business arising from previous Minutes			
3.1	Key Priorities	Linda Beveridge to update table in line with input from various SIGs. Revised document to be discussed at April Meeting	Max Bourke	
3.2	Selection of New Patron	Discussion deferred until after Federal election and identification of additional active advocates for the Gardens.	Max Bourke	
3.3	Melbourne Flower Show	No volunteers identified to attend AAFBG stand, copies of Friends material to be mailed.	Lynden Ayliffe	
4	General Business			
4.1	Development matters:	a. Conservatory – A better understanding of light requirements, measuring and complexity has been achieved. Design stage nearly completed. Project schedule to be provided to Friends with a report on progress so that interpretation formats and content along with funding options could be considered in conjunction with construction timeline. Project Manager: Joe Prego.	Sebastian Lang	Noted

		<p>b. Banksia Garden – work progressing according to expectations, sandstone soil to be delivered on schedule.</p> <p>c. 50th Anniversary – list of proposed events to be provided for Council’s information once cleared by ANBG executive and arrival of new Project Manager in mid-April. Consideration being given to a 50th Anniversary Calendar with cross promotion with Murray Fagg book, possibly with input from Photography Group. Discussion to be had on whether Summer Sound 2020 would remain a two-weekend event or increase to four weekends or a special day with a special guest.</p>	Sebastian Lang	Noted
			Megan Donaldson	Noted
4.2	IT Report	Further information on systems received and team is now in a position to shortlist. David foreshadowed that an evaluation panel/subcommittee would need to be formed. Proposal to be put to Council.	David More	Noted
4.3	Friends insurance under MOU	Advice from Department not yet received, Natalie Aked has been tasked to follow up.	Megan Donaldson	To follow up.
4.4	Growing Friends Budget	<p>Given the Banksia Garden will draw greater attention to GF area there was a need to improve the functionality and aesthetics of the area. A staged implementation was proposed along with development of ‘mother’ plants in the Gardens for increased propagation material.</p> <p>RESOLUTION: Moved Alan Henderson, seconded Helen Elliot that the Friends provide up to \$4,000 to Growing Friends for improvements.</p> <p>For the 30th Anniversary the Growing Friends has moved on from the idea of propagating Banksias and will now focus on providing information sessions on propagation, cultivation and pruning.</p>	Maurice Hermann	<p>Passed</p> <p>Noted</p>
4.5	Building Audiences	Discussion deferred to April Meeting	Max Bourke	
4.6	2019 AGM	Proposed date for AGM Thursday 17 October canvassed and agreed.	Max Bourke	Noted
4.7	Raising and Spending funds for Projects	<p>A. Consideration of benefit to Friends and Public Fund of a division of membership so that some tax-deductible membership funds would be directed to the Public Fund. Agreed not to proceed with proposal. Advice needed on legal and tax considerations and identification of benefit to members.</p> <p>B. The 2018 projects template may need to be simplified for small projects. Projects Committee to be asked to review the 2012 funding guidelines and procedures. The need to promote availability of funding to Gardens staff as well as SIGs and Friends also highlighted</p>	<p>Alan Henderson</p> <p>David Coutts</p>	<p>Noted</p> <p>Noted</p>
4.8	Photographic Group	Election of new Committee and Timetable of events for 2019 presented to and endorsed by Council. Some issues on liability for events outside the Gardens and the whether the proposed workshop would be open to the public to be raised with the Group.	Jim Gould	Noted

5	Reports			
5.1 5.2	ANBG Executive Director ANBG General Manager	<ul style="list-style-type: none"> • Money received to undertake repairs and maintenance this financial year. Friends may be aware of the use of goats in the Gardens to control weeds in difficult to access areas of the Gardens – risks to other areas and plants managed and use of goats well received by public. Soft launch of a Banksia plant release planned as a marketing trial prior to public release in 2020. • Koalas were very popular and the feedback from the Enlighten event was enthusiastic though there was some signage over entrances and ticket purchase 	Sebastian Lang	Noted
5.3	ANBG Friends' Liaison	<ul style="list-style-type: none"> • Koalas and Caramar Quest was receiving a lot of public engagement with more than 33,000 hits on website in first 24 hours and increased visitors – a brilliant success. • Enlighten event sold out with 2,000 attendees and special thanks given to the team of volunteers who assisted during the evenings. • New guides training commences at the end of the month 	Megan Donaldson	Noted
5.4	Treasurer's Report	<p>RESOLUTION: Moved Helen Elliot seconded Wendy Antoniak that the Treasurer's Report be accepted.</p> <p>RESOLUTION: Moved Helen Elliot seconded Alan Henderson that Term Deposit 0094 of \$290,000 (approx..) be rolled over for a further three months.</p> <p>RESOLUTION: Moved Helen Elliot seconded Linda Beveridge that a further 1,000 membership brochures be ordered at an estimated cost of \$600.</p>	Helen Elliot	
5.5	Volunteer Guides	No report presented	Lesley King	
5.6	Major Events Working Group	No report presented	Megan Donaldson	
5.7	Social Events and Activities	Council recorded the thanks expressed to Friends volunteers at the Enlighten event.	Barbara Podger/Tricia Morton	Noted
5.8	Project Committee	<p><u>Find a Plant App</u>: release is underway. Information in <i>Fronde</i>, website and training for VIC volunteers to be undertaken. Foreshadowed that the Friends may need to purchase an ipad.</p> <p><u>Plants' Thermal Tolerance</u>: awaiting approval from all parties.</p> <p><u>Norfolk Island</u>: Seeking reports and/or presentation on progress</p> <p><u>New projects</u>: Anticipated that new projects would be brought to next Council Meeting.</p>	David Coutts	
5.9	Broadcast Email	Information to be included in next broadcast email to be provided by mid next week – 17 March	Wendy Antoniak	Noted
5.10	Membership Report	Report circulated. Currently 2,435 members including 32 new members. RESOLUTION: moved Helen Elliot seconded Wendy Antoniak that the membership team prepare artwork for a special 2020 30 th Anniversary Parking Permit at an additional cost of approximately \$100.		Noted Agreed

6	Other Business			
6.1	Fronds Report	Request that Fronds committee report be added to Council agenda.		Agreed
7	Next Meeting	2pm, Thursday 11 April 2019, Dickson Room		