

**Meeting of Council  
2 October 2018  
Banks Building (carpet room)**



**Minutes**

<b>Item</b>	<b>Topic</b>	<b>Information</b>	<b>Sponsor / Responsibility</b>	<b>Action</b>
<b>1</b>	<b>Approval of Agenda, Attendance and Apologies</b>	Meeting opened by the Chair at 1.05pm. Agenda was approved as circulated. Present: Max Bourke (Chair), Linda Beveridge (acting Secretary), Helen Elliot (Treasurer), Wendy Antoniak, Lynden Ayliffe, David More, Alan Henderson. <i>Ex officio</i> : Lesley Jackman, ANBG: Tiffeny Horwood, Megan Donaldson Friends ANBG: David Coutts, Lesley King, Tricia Morton, Barbara Podger.	Chair	
	<b>Apologies</b>	Jann Ollerenshaw, Judy West, Sebastian Lang		
<b>2</b>	<b>Minutes of Council meeting</b>	Minutes of the Council meeting of 4 September 2018 were circulated. Moved: Linda Beveridge, seconded Wendy Antoniak that the minutes be approved.	Linda Beveridge	Passed
<b>3</b>	<b>Business arising</b>	There was no business arising from the Minutes not covered by the agenda		
<b>4</b>	<b>General Business</b>			
4.1	Development matters: Plaque	Lesley Jackman reported that Craig Cosgrove has advised the donor's Attribution Plaque for the Paperbark Treehouse will be installed on 22 October 2018. It is planned to have a small ceremony sometime after that date followed by refreshments.	Max Bourke	Noted
4.2	IT Report	<ul style="list-style-type: none"> <li>• A report was circulated to Council before the meeting.</li> <li>• A special thank you for the detailed information coordinated by David More and Jenny Kruse.</li> </ul>	David More	Noted
4.3	50 <sup>th</sup> Anniversary of ANBG official opening to the public in 2020	Dates of future meetings of the 50 <sup>th</sup> Anniversary Committee will be provided to Max Bourke as the new President, to replace Lesley Jackman.	Megan Donaldson	Noted
		Arrangements would shortly be made for Friends representation at the 50 <sup>th</sup> anniversary committee meeting.	Max Bourke	Noted
		Regular reports will be provided by Council on the Banksia Garden WG by the Friends representative, Boronia Halstead	Max Bourke	Noted
		Ian Potter National Conservatory Report: a revised report of the interpretation concepts dated 18 September was circulated. Questions about the digital interpretive media in the conservatory; such as suitability in conservatory climate, running costs after implementation, experiences at other sites	Max Bourke	Further information will be provided by the Acting GM.
4.4	Friends insurance under MOU	<ul style="list-style-type: none"> <li>• Departmental lawyers are considering an enquiry from the Friends about the extent to which Friends activities outside of the ANBG are covered by the MOU insurance provisions.</li> <li>• The Friends were told separately by Lydia Guja that Friends volunteers who</li> </ul>	Max Bourke	Noted. Further advice awaited.

		participate in the Norfolk Island research project will be covered by the ANBG under the MOU.		
4.5	Botanic Interns 2019	<ul style="list-style-type: none"> <li>• About 10 interns will be at the Gardens in New Year. Presentation to them in February, usually by the Friends' President, who will liaise with Bronwyn Collins. Bronwyn Collins will provide names of interns.</li> <li>• Helen Elliot to purchase the book vouchers</li> </ul> Proposal to allocate \$100 per intern for book voucher at Botanical Bookshop and provide a complimentary one year Friends' membership. This is in line with previous years. Moved by Helen Elliot, seconded by Alan Henderson.	Max Bourke Helen Elliot Bronwyn Collins	Noted
				Passed
4.6	Papers on Google drive	Office bearers need to ensure papers are on Google drive, including historical papers.	Lesley Jackman	Noted
4.7	Parking Permits for Volunteers under MOU	Parking permits are provided to volunteers annually. Jann and Linda will ask each of the convenors for names of volunteers and Tiffeny will arrange the one parking permit per volunteer.	Jann Ollerenshaw, Linda Beveridge Tiffeny Horwood	Noted
<b>5</b>	<b>Reports</b>			
5.1	ANBG Executive Director	Tiffeny reported for the Executive Director and General Manager. <ul style="list-style-type: none"> <li>• Judy West is expected to return to ANBG in October, however, that may be delayed by the recruitment process for the Director, Parks Australia position.</li> <li>• Expecting to call for tenders for the Conservatory.</li> <li>• Banksia Garden: a new excavator has been purchased. Initial planting has been done in test site to test soil mixtures</li> </ul>	Tiffeny Horwood	Noted
5.2	ANBG General Manager	See above		
5.3	ANBG Friends Liaison	<ul style="list-style-type: none"> <li>• NatureArt kids club once per month successful.</li> <li>• Threatened Species Children's Art Exhibition, the Foyer of Administration Building</li> <li>• Photography after dark event, 26 October, 9 November, 18 January and 15 February</li> <li>• Australian Native Plants Society Plant Sale, 20 October 2018, Southern car park</li> <li>• Growing Friends Plant Sale on 10 November Crosbie Morrison Building car park</li> <li>• Pollinator Week in November, featuring DIY Beeswax Wraps and Jindii</li> <li>• Volunteer Recognition – 13 November in Crosbie Morrison Building</li> <li>• Woodworking Guild display and workshop 4-7 October, Crosbie Morrison Building</li> <li>• Summer Sounds 2, 3, 9 &amp; 10 February 2019</li> </ul>	Megan Donaldson	Noted



		<ul style="list-style-type: none"> <li>• David Coutts will follow up comments on the draft research project proposal template.</li> <li>• In relation to Aboriginal Plants it was suggested that Bruce Pascoe and other experts would be desirable. Perhaps Bruce could be invited to do a Thursday Talk in 50<sup>th</sup> Anniversary year, too.</li> <li>• Friends will be asked to contribute to the Australian Seedbank Conference in 2020; maybe drinks for opening event.</li> <li>• Will ensure that Friends contribution be recognised in research and support for events, including an item in the research proposal template.</li> <li>• Alan Henderson will join the Projects Committee</li> </ul>	Alan Henderson	
5.10	Broadcast email	Send information within next month to Wendy Antoniak	All	Noted
5.11	Membership	Report circulated. Current membership is 2535, including 34 new members		Noted
5.12	Thursday Talks	In last Financial Year there were 44 talks, a total audience of 3084, and donations of \$5212.90 were received.	Linda Beveridge	Noted
<b>6</b>	<b>Other business</b>	A photograph of Council members will be arranged	David More	Noted
		Max Bourke asked that the Council's strategic plan 2016-2020 be an agenda item for the meeting on 11 February 2019.	Max Bourke	Noted
		David More will send out list of Councillors and request that they confirm or update contact information, and he will arrange access to Google drive.	David More	Noted
<b>7</b>	<b>Next meeting</b>	<ul style="list-style-type: none"> <li>• 1pm Tuesday 13 November 2018, Dickson Room</li> <li>• Next year Council will meet on 2<sup>nd</sup> Monday of the month at 1:30pm, from 11 February 2019, unless it is a public holiday and the meeting will be on the 3<sup>rd</sup> Monday of that month.</li> </ul>		Noted

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Max Bourke  
President