

**Meeting of Council
12 September 2019
Banks Building**



Minutes

Item	Topic	Information	Sponsor / Responsibility	Action
1	Approval of Agenda, Attendance and Apologies	Meeting opened by the Chair at 2pm <u>Council</u> : Max Bourke (Chair), Linda Beveridge (Vice President), Helen Elliot (Treasurer), Wendy Antoniak, Alan Henderson and David More. <u>Ex Officio</u> : Judy West, Peter Byron, Megan Menz and Lesley Jackman. <u>Invited</u> : Lesley King <u>Apologies</u> : Jann Ollerenshaw, Lynden Ayliffe, Barbara Podger and David Coutts	Chair	
2	Minutes of Council meeting	Minutes of the Council meeting of 8 August 2019 were circulated. RESOLUTION: Moved David More, Seconded Linda Beveridge that the Minutes be approved.	Jann Ollerenshaw	Passed
3	Business arising from previous Minutes			
3.1	Selection of new Patron	The President reported that he had meet with a potential patron. Although the potential patron seemed enthusiastic, the President has not since been able to contact the person to receive their decision. The President will pursue this matter on his return from overseas.	Max Bourke	Noted
3.2	Book-History of the ANBG	After much deliberation, Council agreed the Friends could not provide the total funding for publication of Don Beer's book, nor has the capacity to manage the publication and sale process. The Friends are financially heavily committed due to a large number of projects recently approved and commitments in progress. However, Council agreed that it may consider supporting the editing for print-on-demand and/or an electronic edition. This support would comprise a small grant towards the payment for an editor. The President to discuss this outcome with Lynden who will confer with Don Beer.	Lynden Ayliffe Max Bourke	Agreed
3.3	Award of Life Membership	The nomination for Life Member had previously been circulated via email. There were no dissentions for the nominee who would now be advised of their award.	Max Bourke	Agreed

3.4	New Member Event	Linda Beveridge has discussed with Lesley Harland of the Membership Team arrangements for 'Meet and Greet' welcome of new Friends. As in past years a morning tea will be provided by the Friends and then a walk by the Guides. Representatives from the various Special Interest Groups will be invited to attend to discuss their activities. Suggested date is 10am Sunday 29 March 2020.	Linda Beveridge Lesley Harland	Noted
3.5	Photographic Group	<ul style="list-style-type: none"> The Group sought approval to use \$2,500 from the sale of the donated equipment (\$6,390) for 5 categories of awards at their 2020 exhibition. The ANBG have declined to endorse the Photographic Group's external event and as such the Group is not covered by the Garden's insurance policy. The Convenor has been informed. Sponsor to be sought for a People's Choice award at their 2020 exhibition. Peter Byron advised he would like to see a list of potential sponsors <u>before</u> they are approached to ensure there is no conflict. Max Bourke to inform Convenor. 	Jim Gould Max Bourke	Agreed
4	General Business			
4.1	Development matters:	<p>a. Conservatory – Design and specifications have met the lighting requirement. Sixty-week construction expected once successful tender selected. External landscaping design has been approved.</p> <p>b. National Seed Bank – Is close to going to tender for architect design. It was noted that the new Seed Bank will not be a 'public building' however tours will be conducted from time to time. Completion is hoped for early 2021.</p> <p>c. Banksia Garden –70 species of banksias are in the nursery ready for planting when the garden beds are completed.</p> <p>d. 50th Anniversary – The program has received a grant from the Director of National Parks.</p>	<p>Peter Byron</p> <p>Judy West</p> <p>Peter Byron Boronia Halstead</p> <p>Peter Byron</p>	<p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p>
4.2	Administrative Database Evaluation Working Group	Ongoing. The trial of Membership Works proved most unsatisfactory and the Group was now considering an alternative software provider, Club Express. Initial testing of the product has been encouraging.	Alan Henderson	Noted
4.3	Seniors Playground	The President received a request from a member for the Friends to consider funding a Seniors Playground at the Gardens. This idea has merit, however it is up to the ANBG to manage the planning of the Gardens, not the Friends. Currently the ANBG is committed to implementing their 20 year Master Plan (2015). The Friends are not in a financial position to support this project having recently approved many projects proposed and in support of the Gardens. Max to inform the member.	Max Bourke	Noted
4.4	Book Vouchers for Botanical Interns	Bronwyn Collins from CANBR has once again asked the Friends to support the Volunteer Botanical Training Program ('VBTP') running Jan-Feb 2020 with vouchers	Max Bourke	Passed

		from the Botanical Bookshop. At this stage the number of participants is unclear but about 10 can be taken as a guide. As in past years Council agreed to support this program with a book voucher to the value of \$100 for each intern. RESOLUTION: Moved Helen Elliot, Seconded Linda Beveridge that each trainee participant in VBTP be given a \$100 book voucher.		
5	Reports			
5.1	ANBG Executive Director	An overview of projects to be funded by the Parks Australia Foundation Trust was discussed.	Judy West	Noted
5.2	ANBG General Manager	Covered elsewhere in the Minutes.	Peter Byron	Noted
5.3	ANBG Friends' Liaison	<ul style="list-style-type: none"> Number of visits from school groups above expectation. 	Megan Menz	Noted
5.4	President's Report	<ul style="list-style-type: none"> Two new nominations for Council have been received and will be voted on at the AGM 17 October 2019. The President and Past President, Lesley Jackman to commence working on a fundraising campaign late this year. Unfortunately, no Friends representative was in a position to attend the Plant Health Australia 'boot camp'. The President is keen for potential Friends participation in a citizen science network. Refer August papers. The President has written a subtle advocacy letter to Senator Sussan Ley, Minister of the Environment, with an offer to meet and discuss the ANBG. 	Max Bourke	Noted
5.5	Treasurer's Report	<ul style="list-style-type: none"> The accountant has completed and signed off the two sets of audited Financial Statements for the Friends (consolidated) and the Public Fund. The President to sign the Public Fund's statements as Barbara Podger, Chair of the Public Fund, is overseas until after the AGM on 17 October 2019. To date \$6,390 has been received from the sale of the donated photographic equipment. As previously agreed, these funds are for the exclusive use of the Photographic Group after consultation with Council. <p>RESOLUTION: Moved Helen Elliot, Seconded Linda Beveridge On the basis of advice from Megan Menz that the Gardens will not be calling for any major donations before 30 November, Term Deposit #0094 for \$293,553 maturing on 25 September 2019 be renewed for a further three months.</p> <p>RESOLUTION: Moved Helen Elliot, Seconded Linda Beveridge that the Treasurer's Report be accepted.</p>	Helen Elliot	Noted Passed Passed
5.6	IT Report	A brief oral report on initial testing of Club Express software.	David More	Noted
5.7	Public Fund	No report.	Barbara Podger	Noted

5.8	Volunteer Guides	12 new Guides have 'graduated' and have commenced guiding walks and operating Flora. Booked Walks, managed by Harley Dadswell, is busy due to spring and Floriade.	Lesley King	Noted
5.9	Major Events Working Group	Summer Sounds planning is underway. The Group is meeting on 3 October to confirm bands, entry prices and other matters.	Megan Menz	Noted
5.10	Social Events and Activities	No report. It was noted that the Friends <i>Volunteer Recognition</i> event is to be held at 10am on 12 November 2019.	Linda Beveridge Megan Donaldson	Noted
5.11	30 th Anniversary Subcommittee	Planning continuing. Logo for 30 th Anniversary was tabled. RESOLUTION: Moved Linda Beveridge, Seconded Alan Henderson that the logo be adopted for use in 2020 only.	Barbara Podger	Passed
5.12	Project Committee	No report. A number of proposals have recently been received but have yet to be discussed and ranked by the Project Committee.	David Coutts	Noted
5.13	Fronds Committee	The deadline for the December issue is mid-October.	Barbara Podger	Noted
5.14	Broadcast Email	Items for the next Broadcast Email to be provided by 19 September.	Wendy Antoniak	Noted
5.15	Membership Report	49 new memberships were processed in August. This number was high as most new members opt for a 1 August commencement date (rather than June/July) to take advantage of the extended membership period. Renewal letters to be posted early October and Continuing member letters a few weeks later.	Lesley Harland and Pam Cooke	Noted
5.16	Thursday Talks	The Thursday Talks annual report to 30 June 2019 was tabled.	Linda Beveridge	Noted
6	Other Business	There was no Other Business		
7	Next Meeting	2pm, Thursday 10 October 2019 - Dickson Room		