

Council Meeting 12 March 2020 Dickson Room					
		Minutes			
Item	Topic	Information	Moved	Second	Council
1	Approval of Agenda, Attendance and Apologies				
1.1	Agenda	RESOLUTION: that the Agenda be adopted	Max Bourke	Linda Beveridge	Adopted
1.2	Attendance and Apologies	Present <u>Council:</u> Max Bourke (President, Chair), Linda Beveridge (Vice President), Helen Elliot (Treasurer), Lynden Ayliffe (Secretary), David More, Wendy Antoniak, Peter Heaume, Neville Page. <u>Ex officio:</u> Lesley Jackman, Judy West, Peter Byron, Megan Menz. <u>Invited:</u> David Coutts, Lesley King, Tricia Morton <u>Apologies:</u> Alan Henderson, Barbara Podger			Noted
2	Minutes of Previous Meeting	RESOLUTION: that the minutes of the Council meeting of 13 February 2020 be approved.	David More	Linda Beveridge	Passed
3	Matters arising from previous minutes				
3.1	Selection of new Patron	Deferred			Noted
3.2	Botanic Gardens Biosecurity Network	Max Bourke participated in a telephone hook-up on 11 March and indicated that all targeted gardens were participating. There is to be a workshop on 23 March and so far 20 people have signed up, Max included. The agenda for this workshop was tabled and the key speaker, Roger Farrow, will focus on "bugs". To date, training has been initiated at Melbourne Botanic Gardens and Kings Park targeting 5 species of trees, each sentinels. Max indicated that difficult for ANBG to participate this year given our full program of 30 th anniversary events.			Noted

3.3	Fundraising	<p>Lesley Jackman indicated that text for a brochure is being completed and a designer is on board. The brochure will require final approval by Council and the ACNC Tick of Approval can be used as the Friends' statutory obligations are current. Lesley drew Council's attention to the summary of State and Territory fundraising requirements and numbers of members attached to her paper.</p> <p>RESOLUTION: Council resolved not to seek permits for any fundraising interstate on the basis of the very small numbers of people involved and the likelihood of funds raised being even smaller from those people, certainly under the \$15,000 threshold in the case of NSW.</p>	Max Bourke	Helen Elliot	Passed
4	General Business				
4.1	AAFBG Conference in Brisbane 22-24 May 2020	<p>Council discussed attendance at the Conference, noting that Glenys Bishop, a guide and Friend of ANBG, was speaking. Council felt it was appropriate to promote our gardens to other gardens and asked Linda Beveridge to obtain an estimate for a poster highlighting our activities on USB for use at the Conference. Helen Elliot suggested that Council needed a voting representative at the Conference and asked who from Council was attending.</p> <p>RESOLUTION: that Lynden Ayliffe be appointed our voting representative at the Conference</p>	Peter Heaume	Linda Beveridge	Passed
4.2	AAFBG Partnership with Neutrog	<p>This partnership will allow Parks and Gardens to access discounted prices on Neutrog products and services. Peter Byron indicated that ANBG already has a similar arrangement with Seasol. Council considered the work involved in managing such an arrangement for Friends would be too onerous at this stage. The President to formally decline the offer.</p>			Noted
5	Reports				
5.1	ANBG Executive Director	<p>Judy West indicated that there had been considerable discussion at Government level about the COVID19 virus and an incident committee had been set up. She foreshadowed that the complete shutdown of operations was possible, as the ANBG focuses on staff, visitors and critical operations as well as PSC recommendations on contractors, licensees and volunteers. A Leadership forum had been cancelled and the Australasian Seed Science Conference postponed to next year. As the Conference key speaker, Dr Si-</p>			Noted

		Chong Chen, is already en route, she will continue and speak at a Thursday Talk and to ANU students. Judy also spoke about the National Parks Conservation Trust , indicating that bequests to the Gardens will be tax-free and ANBG plan to have a focus group soon. Donations will be an "everlasting circle", using only interest on the monies.			
5.2	ANBG General Manager	Peter Byron reported that: <ul style="list-style-type: none"> • Seedbank – tender for design released with industry briefing planned for 27 March. • Conservatory - EOI for building will be 2 stage process – top 3 will be selected in first stage followed by final tender with construction expected to start August/September. The first round of Interpretation concepts expected next week. • Banks Building – upgrade after hail damage to start next week with roof and glass wall in glasshouse area as well as internal repairs. Finish date 20 April. • Crosbie Morrison Building – toilet upgrade starting next week. • Banksia garden – on track with Minister invited to opening. • Glass walkway in admin building - to be repaired next week. • Poly tunnels – repair starting next week but likely to be months before completion. • Video wall and pollinator film - receiving good feedback 			Noted
5.3	ANBG Friends Liaison	Megan Menz reported 37,443 visitors in February with education programs increasing numbers compared to previous years. While Summer Sounds numbers down, last weekend social media efforts have been increased for this coming weekend where there will be tribute bands and a barbecue.			Noted
5.4	President	Report was included in meeting papers on Google shared drive.			Noted
5.5	Treasurer	Financial statements were shared on Google drive before the meeting. Helen Elliot indicated that term deposit 0094 was maturing for \$296,000 and although \$200,000 is expected to go to ANBG by end June, it should be rolled over despite the low, indicative 0.7% interest rate. Helen also noted that \$500 allowance had been agreed out of session for Glenys Bishop to attend the AAFBG Conference in Brisbane. RESOLUTION: that term deposit 0094 be rolled over for 2 months RESOLUTION: that the Treasurer’s Report be accepted.	Helen Elliot Wendy Antoniak	David More Linda Beveridge	Passed Passed

5.6	IT Report including Administrative Database Evaluation Working Group	Report shared on Google Drive and Council noted that the 60-day free trial of ClubExpress was now underway. Council also discussed the online sales facility, which would simplify things for various groups selling items. RESOLUTION: that Council approves the establishment of an online sales facility for Friends publications, artworks and other merchandise, as described in the paper.	David More	Wendy Antoniak	Passed
5.7	Project Committee	David Coutts noted that projects were listed in the papers for the last meeting along with financial commitments. Resources are tight and the Public Fund is still considering the science communicator and permanent seed exhibition. RESOLUTION: that Council agree the projects listed as New or Undecided in the Projects Committee report be put aside for the time being in view of the very tight situation with financial resources. These projects could be reconsidered in the future at the instigation of the Gardens and in the context of Friends financial resources at the time. Council then noted that Alan Henderson would be taking over David’s role as Convenor of the Projects Committee and thanked David for the outstanding job he has done in managing the Committee. David indicated that the 2014 guidelines (for selecting projects) need to be reviewed.	Linda Beveridge	Wendy Antoniak	Passed
5.8	Pubic Fund	No report			
5.9	Friends reports for noting	a. Photographic Group – nil b. Botanic Art Group – with their art exhibition coming in the near future Wendy Antoniak foreshadowed the need for a float that Helen indicated was usually \$200. Council then discussed buying some paintings for the Gardens. RESOLUTION: that up to \$1000 be provided to purchase works by the Friends’ Botanic Art Group. Lynden Ayliffe, Linda Beveridge and Judy West to select the works. c. Plant Science Group – nil d. Growing Friends – written report noted e. Membership – written report noted	Lynden Ayliffe	Wendy Antoniak	Passed

		<p>f. 30th anniversary Committee - Tricia Morton indicated that planning was well underway for the Bubbles and Banksia Event based on 80 people attending. The four proposed resolutions were dealt with as one. RESOLUTION:</p> <ul style="list-style-type: none"> • That the Friends underwrite the costs of the Bubbles and Banksia Event of 28 April 2020 • That the Friends approve the ticket price of \$35 pp. • That Council pays the ticket cost for the 7 Special Guests (Judy West, Peter Byron, David Taylor, Kathy & Keith Collins, Alex George, Nichola Leeming] • That Council buys two vases to give to Kathy & Keith Collins and Alex George. <p>g. Thursday Talks – Linda Beveridge conveyed thanks from the team for the book vouchers purchased for selected speakers.</p>	David More	Wendy Antoniak	Passed
5.10	Volunteer Guides	Written report noted. Lesley indicated that the Guides’ working group report on ‘Engaging the public’ mentioned in the report would be circulated to Council members. Lesley also confirmed that the Green Shoots forum on forest fires would be free but bookings were needed and this would be included in the broadcast email. On the issue of guides working during the COVID 19 epidemic, Lesley advised that guidelines had been circulated. Hand sanitisers would be provided.			Noted
5.11	Communications	FronDS – Nil Broadcast email – copy for next email required by Wednesday next week.			Noted
6	Other Business				
6.1	Australasian seed Science Conference	See agenda item 5.1. Council discussed the offer of a free ticket that the organiser agreed could be shared. This will be offered to guides.			Noted
6.2	ICON Community Support Program	Grant application to go ahead for next year’s Summer Concerts seeking \$11,000 for 3 weeks.			Noted
6.3	Invitees to AGM	Foundation and life members will be invited for a 30 th Anniversary special session. Tricia Morton indicated that Richard Burns would also be invited. Richard Burns collected a lot of the plants in the ANBG Tasmanian section.			Noted
6.4	New Members’ Meet & Greet	Programmed for May 24			Noted

7	Next Meeting	2pm, Thursday 9 April, Dickson Room			Noted