



Council meeting

Minutes July Council meeting as approved by August Council

Dickson Room, Admin Building

2.00 pm, 10 July 2025

Item	Agenda (responsibility)		Actions
1	Attendance	<u>Present</u>	
1.1	Record of attendance	Council members: Cathy Robertson (CR); Rod King (RK); Kerry Moir (KM); Darrell Porter (DP); Ian Primrose (IP); Beth Tyerman (BT). Ex Officio: Craig Cosgrove (CC); Amanda Coleman (AC) Invited Friends: David More Apologies: Linda Beveridge (LB); Alan Henderson (AH); Neville Page (NP); Rebecca Prizel (RP); Helen McHugh (H.McH); Christianna Cobbold.	CR to chair of the July meeting due to LB and AH on leave. DP took notes for the minutes.
1.2	Councillors' availability and planned absences	Council members were reminded to record planned absences in the calendar on shared drive. Noted	CR to circulate absence calendar

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1.3	Approval of agenda	<p>Motion: Council approves the July Council agenda and agrees to suspend the meeting after Agenda Item 3, to allow the ballot for the casual Council vacancy to be conducted.</p> <p>Moved BT/ KM</p> <p>Carried</p>	CR
1.4	Conflict of interest declaration/s	<p>Council members requested to be aware of this requirement.</p> <p>None declared</p>	CR
1.5	Confidentiality policy – inclusion in existing policy of a new dot point to cover discussions about individual members involving privacy, disputes or disciplinary matters.	<p>Copy of the email request from Wanda Filsell is on the shared drive.</p> <p>Motion: That the issues raised by Wanda Filsell concerning the Friends policy on the confidentiality of certain matters considered by Council, be referred to the Review of the Friends Manual in Item 3.9 below</p> <p>Moved DP/ BT</p> <p>Carried</p>	DP
1.6	Casual vacancy on Council	<p>The Secretary circulated the two Friends nominations and profiles for the casual vacancy on Council in a separate email on 7 July.</p> <p>Motion: That Amanda Coleman be appointed as the returning officer to conduct the election and the Council meeting be suspended after Item 3 has been completed to allow the returning officer to conduct the secret ballot.</p> <p>Moved IP/ KM</p> <p>Carried</p>	CR

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2	Previous minutes		
2.1	Approve minutes of the previous meeting	<p>Motion: That Council records its thanks to KM for taking notes for the minutes at the June meeting in CR's absence.</p> <p>Moved BT/ Secoded DP</p> <p>Carried</p> <p>Motion: The minutes of the 12 June meeting of FANBG Council are approved.</p> <p>Moved: KM/ BT</p> <p>Carried</p>	CR/BT to post on FANBG website.
2.2	Previous actions (not covered by agenda)	Nil	
3	FANBG Priorities		
3.1	MOU	<p>The draft 2025 MOU has been agreed by Council and is on the shared drive in the Corporate Documents folder. It is being reviewed by the Parks Legal Section.</p> <p>Noted</p>	LB
3.2	2025 AGM	<p>June Council decided the date for 2025 the AGM will be Thursday 16 October 2025 at 3pm in the ANBG Theatrette.</p> <p>August Fronds will include the notice of the AGM.</p> <p>Councillors are requested to save the date.</p> <p>Noted</p>	<p>Treasurer to arrange the Audit Report to be available before 2 Sept.</p> <p>Executive Reports to be completed by 25 September</p> <p>Notice of AGM to be included in August Edition of Fronds.</p>

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3.3	Life Membership (LM) nominations	<p>LB sent invitations to Council members and SIG convenors inviting nominations for LM on 26 June. Nominations are due by 31 July. A copy of the LM policy and a list of LMs were included.</p> <p>Noted</p>	LB
3.4	Membership system	<p>Report on shared drive</p> <p>David More made a comprehensive presentation to Council.</p> <p>Motion: That Council the transfer of existing membership data to the Member Jungle System, noting that it would not include the transfer of members' financial data. Council also requested the Project Team to ensure that there is appropriate protection for the security of personal data.</p> <p>Moved BT/ KM</p> <p>Carried</p> <p>Motion: That Council purchase Member Jungle's '<i>Custom Designed Digital Membership Card</i>' add-on package (costing \$599) and David More is requested to obtain an invoice.</p> <p>Moved BT/ DP</p> <p>Carried</p> <p>Motion: Council notes our deep appreciation to David More, Christianna Cobbold and the many other Friends for their very many hours of voluntary work to develop the new membership system.</p>	David More

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		<p>Moved DP/ KM</p> <p>Carried</p>	
3.5	Website progress	<p>Report on shared drive.</p> <p>BT made a short presentation to Council</p> <p>Motion: Council approves the new version of the Friends website which is expected to go live before the first week of August. Further, Council expresses our deep appreciation for the many hours of voluntary work by all those who have so generously contributed to its development.</p> <p>Moved RP/ KM</p> <p>Carried</p>	BT
3.6	Walk from ANBG to NAC	<p>DP provided an update of consultations.</p> <p>Noted</p>	DP/LB
3.7	New Members Morning Tea and Walk, and Survey	<p>The second Members' morning tea and walk will be held on 21 September. Council members are requested to save the date.</p> <p>Noted</p>	BT
3.8	Lindenmayer Bequest and Lindenmayer Memorial Lectures.	<p>AH sent an email to the Lindenmayer brothers, seeking an update on their reaction to the draft guidelines for a Friends/ANBG Lindenmayer Memorial Lecture. A draft was forwarded to them on 12 June. Phil Lindenmayer replied on 5 July indicating that a substantive response will be provided in August when both brothers will be in Canberra.</p> <p>Noted</p>	AH

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3.9	Review of Friends Manual	<p>DP gave a brief presentation of the review. Suggestions to the document are made in track-changes.</p> <p>The document is stored at: H:\Shared drives\Corporate documents\Review of Friends Manual 8 June 2025.</p> <p>Council members are requested to send any comments on the draft to DP before 31 July.</p> <p>Motion: Council approves DP's recommendation to establish a <i>Friends Council Calendar</i> as a quick reference to key events and activities with indicative dates as a reminder and for planning during the year.</p> <p>Moved DP/ RK Carried</p> <p>Motion: Council approves the development, where appropriate, of a one-page summary for each Special Interest Group (SIG) or Subcommittee (SC) to inform new and continuing Council members and other Friends. With an aim to complete the summaries by our next meeting, a nominated Council member will work with a nominated SIG or SC member.</p> <p>Moved DP/ KM Carried</p>	<p>DP</p> <p>CR/ DP</p> <p>CR/DP/SIG convenors</p>

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Agenda suspended	Amanda Coleman conducted a ballot for the casual Council vacancy.	The Secretary handed over the chair of the meeting to Amanda Coleman. Amanda noted that proxy votes had been received by the Secretary from Linda Beveridge and Alan Henderson. Amanda then conducted the Ballot. After counting the ballot papers, Amanda declared Stacie Hall as the successful candidate.	CR to notify candidates.
4	ANBG Reports		
4.1	Branch Head Science and ANBG	Rebecca Pirzl sent her apology for this meeting.	
4.2	Acting Director ANBG	Craig Cosgrove presented his report. Noted	
4.3	ANBG Friends Liaison Officer	Amanda Coleman's written report is on the shared drive Noted	
5	FANBG Executive Reports		
5.1	President's Report	Acting President's Report is on the shared drive Noted	AH

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		<p>Moved RK/ KM</p> <p>Carried</p>	RK
5.2.4	Friends Insurance Policy	<p>Following the approval given at the June Council meeting, payment, has been made with QBE for the Friends Insurance from July 2025 to 30 June 2026.</p> <p>Noted</p>	RK
5.2.5	Term Deposit responsible persons	<p>Motion: That NAB be advised that Neville Page is to be a signatory for the Friends Term Deposit accounts.</p> <p>Moved RK/ BT</p> <p>Carried</p>	RK
5.3	Secretary's report	<p>The membership report for June was circulated to Council.</p> <p>Motion: That Council approves the June membership report.</p> <p>Moved DP/ KM</p> <p>Carried</p>	CR
5.3.1	Secretary's Report cont'd	<p>New members' List for June 2025.</p> <p>Motion: That the new members' applications be approved.</p> <p>Moved DP/ KM</p> <p>Carried</p>	CR
6.0	Project Committee Report	<p>Report circulated to Council.</p> <p>Motion: Council agrees that:</p>	AH

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		(a) the Boswell proposal be referred to Growing Friends and ANBG for initial comment and assessment. (b) the remaining proposals be referred to ANBG for comment and preliminary cost estimates before the Project Committee submits recommendations to Council. Moved BT / IP Carried	
7.0	Volunteer Guides	Verbal update.	KM
8.0	Friends Groups		
8.1	Botanic Art Group (BAG)	Report circulated to Council. Beginners Workshops offered are: Mignon Atkinson, <i>Beginning Watercolour</i> . Sunday 20 July, 10:00 am to 3.30pm Annette Dahler, <i>Beginning Coloured Pencil Work</i> . Saturday 23 August, 10:00 am to 3.30pm Noted	LB/Judy Hutchinson
8.2	Communications <ul style="list-style-type: none"> ● Broadcast emails ● Fronds 	Report circulated to Council. August Fronds is underway.	BT CR
8.3	Flowers Fruit and Foliage	Ongoing	Ben and Ros Walcott
8.4	Friends Nature Journaling	In recess for the winter	Lesley Page
8.5 &	Growing Friends	Two requests for funding were received and circulated to Council.	DP/Maurice Hermann

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8.5.1		<p>Motion: That Council approve funding to Growing Friends of up to \$1,260, in the 2025/26 financial year, to acquire a thermal label printer and initial supplies for printing waterproof plant labels.</p> <p>Moved: DP/ KM Carried</p> <p>Motion: That Council approve funding to Growing Friends of up to \$7,000, in the 2025/26 financial year, for the next stage in the GF Propagation Facility Refurbishment project, as detailed in the report on the shared drive.</p> <p>Moved DP/ RK Carried</p>	
8.6	Photographic Group	<p>July Report to Council on shared drive.</p> <p>Minutes of June Meeting on shared drive.</p> <p>Council notes with thanks that the Photographic Group provided 14 images of reptiles for August Fronds.</p>	
8.6.1	Photographic Bookmark - <i>Illuminate '25</i>	On shared drive	LB
8.7	Plant Recognition Group	No report this month	LB/ Julia Newton-Howes
8.8	Plant Science Group	<p>No report this month.</p> <p>Next Talk will be 10:30 am 14 July 2025</p> <p>Noted</p>	LB/ Lesley Harland

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8.9	Social events and activities	Update at August Council	KM & Barbara Podger
8.10	Students' photographic competition (SPC)*	Media Release circulated to Council members. Motion: That Council approves the media release. Moved KM/ DP Carried	LB/ Julie Hamilton
8.11	Thursday Talks	Calendar of Talks for September to November on the website.	LB/ Sharon Abrahams
9	Other business		
10	Next meeting	2:00 pm Thursday 14 August, Dickson Room.	LB
	Executive and Council Meetings	First Thursday of the month 2:00 pm Second Thursday of the month 2:00 pm	

List of attachments
● Absences Calendar
● Agenda
● Confidentiality policy amendment
● Minutes of June Council Meeting
● Membership System Update
● Website progress

● Review of Friends' Policy Manual
● Acting President's Report
● Treasurer's Reports
● Membership Reports
● Project Committee Report
● Botanic Art Group Report
● Broadcast emails Report
● Growing Friends Requests for funding
● Photographic Group Report & Bookmark
● Student's Photographic Competition Media Release