



Cathy Robertson (Secretary)

Council meeting

Minutes June Council meeting

Dickson Room Admin Building

2.00 pm, 12 June 2025

Item	Agenda (responsibility)		Actions
1	Attendance	<u>Present</u>	
1.1	Record of attendance	<p>Council members: Linda Beveridge (LB), Alan Henderson (AH) Rod King (RK), Darrell Porter (DP), Ian Primrose (IP) Kerry Moir (KM), Beth Tyerman (BT)</p> <p>Ex Officio: Craig Cosgrove (CC); Helen McHugh (HM).</p> <p>Apologies: Cathy Robertson (CR), Rebecca Pirzl (RP)</p>	
1.2	Councillors' availability and planned absences	Council members reminded to record planned absences in the calendar on shared drive. Noted	CR to circulate absence calendar

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1.3	Approval of agenda	<p>Motion: Council approves the June Council agenda and notes that Item 4.1, the ANBG Branch Head's Report will be the next Item of business after Item 2.1</p> <p>Moved KM / IP Carried</p>	CR
1.4	Conflict of interest declaration/s	<p>Council members requested to be aware of this requirement.</p> <p>BT & KM re item 7.0</p>	LB
1.5	Casual vacancy on Council	<p>In accordance with Constitution 7.7.1, Chris Mackay has resigned from Council. It is recommended that we seek nominations for this casual vacancy, in the next Friends e-newsletter.</p> <p>Noted</p>	LB, BT
2	Previous minutes		
2.1	Approve minutes of the previous meeting	<p>Noted that May Council meeting was dissolved and so Council is approving April Council minutes at this meeting.</p> <p>Motion: Approval of the minutes of the 10 April meeting of FANBG Council.</p> <p>Moved: KM, BT Carried</p>	LB/BT to post on FANBG website.
2.2	Previous actions (not covered by agenda)	Nil	CR

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3	FANBG Priorities		
3.1	MOU	<p>The draft amendments MOU incorporate the updates suggested by Council Executive and ANBG representatives. It will be on the shared drive</p> <p>The MOU was established in 2011 and is updated about every 3 years</p> <p>Motion: That Council authorises the President on behalf of the Friends of ANBG to amend the current MOU via an exchange of letters with the Director of National Parks so that it reflects the amendments presented to Council at this meeting,</p> <p>Moved: AH Seconded: BT</p> <p>Carried</p>	LB
3.2	2025 AGM	<p>It is time to agree a date for the 2025 Friends A.G.M.</p> <p>Motion: That 2025 AGM be held on Thursday 16th October 2025 at 3pm in the ANBG Theatre.</p> <p>Moved DP/ Seconded: RK</p> <p>Carried</p>	<p>Treasurer to arrange Audit Report to be available before 2 Sept.</p> <p>Executive Reports to be completed by 25th September</p> <p>Notice of AGM to be included in August Edition of Fronds.</p>
3.3	Life Membership nominations	<p>Council may award Life Membership to a member who has provided outstanding service to the Friends. June is the month to begin the process for Life Membership nominations. The relevant procedure is found in both the Friends' Constitution and the Policy Manual.</p> <p>Invitations to be sent to Council members and SIG convenors before 30 June inviting nominations.</p>	

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		<p>Nominations should be sent to the President or VP for consideration by the Executive. The Executive will provide a recommendation to Council.</p> <p>A list of previous life members will be circulated with the call for nominations.</p> <p>Noted</p>	
3.4	Membership system	<p>Update on shared drive.</p> <p>Presentation delayed until July meeting.</p> <p>Noted</p>	Christianna Cobbold
3.5	Website progress	<p>Update on launch of the new Friends' website on shared drive.</p> <p>Noted</p>	BT
3.6	Walk from ANBG to NAC	<p>Working group has met with NCA and will be meeting with ACT Government representatives</p> <p>Noted</p>	DP/LB
3.7	New Members Morning Tea and Walk, and Survey	<p>New Members morning tea and walk twice per year. Recommended next one on 14 or 21 September.</p> <p>Suggestions include:</p> <ul style="list-style-type: none"> a. Increasing membership of Friends ANBG. b. Involving more volunteers in SIGs: letter and brochure <p>Noted</p>	LB
3.8	Lindenmayer Bequest and Lindenmayer Memorial Lectures.	<p>Guidelines on Council Shared Drive</p> <p>That the draft guidelines for the Bruce Lindenmayer Memorial Lecture be sent to Phillip and David Lindenmayer as a basis for further consultation</p>	AH

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		Motion: AH/ IP Carried	
4	ANBG Reports		
4.1	Branch Head Science and ANBG	Apologies from Rebecca as she is travelling Noted	RP
4.2	Acting Director ANBG	<p>Craig Cosgrove presented his and Rebecca's reports</p> <p>Noted</p> <p>Recruitment for Director position with delegate for sign off. Should hear then about appointment and start date</p> <p>Various recruitment activities going on including Nursery Horticulturalists and events.</p> <p>Accepted artwork from BAG rainforest exhibition.</p> <p>Seedbank – practical completion expected 11 July Then install and commission equipment and staff to move back in. Large space, more facilities. Thanks to donors for generous donations</p> <p>Conservatory - review of tenders for trades packages. Director has responsibility to oversee. All have been approved so far.</p> <p>Trades packages should start next Monday, checking site and reports, materials etc.</p>	CC

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		<p>Will repair main irrigation trunk line as this all happens, and putting in a new switchboard</p> <p>Friends Lawn fenced off, rest period for the month to recover before July's busy period. October - renovations of that space as gets so much use</p> <p>Burn off of stockpiled armillaria material underway – regular mid-winter activity</p> <p>Staff busy.</p> <p>Constructing a secondary Main Path loop through Rock Garden to improve accessibility. Also new bridge over streamline. Tasmanian Garden showed us how important good access is to access important parts of the Gardens</p>	
4.3	ANBG Friends Liaison Officer	<p>Helen McHugh to present her written report.</p> <p>Noted</p> <p>[to come]</p>	HM
5	FANBG Executive Reports		
5.1	President's Report	<p>Report on shared drive</p> <p>Noted</p>	LB

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5.2	Treasurer's Reports	<p>Financial reports were circulated and are on the shared drive.</p> <p>Council is requested to approve the April and May 2025 balance sheets and Income statements.</p> <p>Motion: That the Treasurer's reports be received and approved.</p> <p>Moved RK / AH Carried</p>	RK
5.2.1	Financial administration	<p>Reinvestment of Term Deposits</p> <p>The resolution below was agreed to by seven members of the Council: LB, AH, CR, KM, DP, IP and BT.</p> <p><i>That Council approves the Treasurer's proposal that after Friends' project costs have been allocated, the remaining funds in the three NAB Term Deposits be reinvested in term deposits.</i></p> <p>Moved AH Seconded CR</p> <p>New Term Deposits have been established.</p> <p>Noted</p> <p>Increasing the limit on the Business Account.</p> <p>It has been brought to our attention that the resolution carried out-of-session did not have the relevant account name for card transactions.</p>	AH/RK

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		<p>Motion: That the limit of \$500.00 on the Business Account be increased by \$250.00 to \$750.00 for card transactions, to cover the additional cost of the monthly payment of \$479.00 to Member Jungle for the membership system for the three months.</p> <p>Moved RK/ AH Carried</p>	
5.2.2	Friends Insurance Policy	<p>The Treasurer report on the renewal/replacement of the Friends' Insurance policy.</p> <p>In progress</p> <p>Noted</p>	RK
5.3	Secretary's report	<p>May Council meeting was dissolved because it was inquorate. Councillors are requested to send their apologies by email to the Secretary as soon as possible before each Council meeting.</p> <p>The Membership team reports for April and May, including the new members lists, are on shared drive.</p> <p>Motion: That Council approves the April and May new members' applications.</p> <p>Moved: KM, BT Carried</p> <p>Noted there are 2774 current members</p>	CR
6.0	Project Committee Report	Report on the Council's shared drive.	AH

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		<p>Noted the Exec decision on google drive inviting ANBG to prepare a further suite of project proposals for consideration by the project committee.</p> <p>Motion: that the Council agree to include in the next eBulletin an invitation to Friends to submit project proposals for consideration by the project committee.</p> <p>AH, BT Carried</p> <p>A link to the ANBG management plan will be included with the invitation in the eBulletin</p>	
7.0	Volunteer Guides	<p>About every two years there is an Australasian Botanic Garden Guides Conference, and the next conference, the 18th, will be held in Adelaide 20 to 23 October 2025, on the theme of “Visions and visionaries – past, present and future”. In previous years, the Council has sponsored ANBG Volunteer in various ways. The following sponsorship this year is proposed.</p> <p>Registration costs are \$550 before 30/6 and \$600 from 1/7. Approx 20 guides are expected to attend.</p> <p>Motion: that Council reimburse ANBG Volunteer Guides attending the Australasian Botanic Garden Guides 18th Conference 50% of the registration paid upon presentation of receipt of payment to Treasurer.</p> <p>Moved DP, RK Carried BT & KM abstained from voting</p>	KM
8.0	Friends Groups		

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8.1	Botanic Art Group (BAG)	Report on Exhibition Noted	LB/Judy Hutchinson
8.2	Communications <ul style="list-style-type: none"> ● Broadcast emails ● Fronds 	BT Report circulated and on shared drive. Deadline for next issue is 5pm Monday 16 June 2025 (a day earlier from now on due to assistance from Doris Kordes). August <i>Fronds</i> is underway.	BT CR
8.3	Flowers Fruit and Foliage	Ongoing	Ben and Ros Walcott
8.4	Friends Nature Journaling	In recess for the winter until September	Lesley Page
8.5	Growing Friends	Minutes of its April and May meetings are on the shared drive. Also the May report to Council by Maurice that lists the revised committee structure Motion: that Council endorse the revised committee structure of Growing Friends, which is as follows: Convenor: Maurice Hermann Deputy Convenor: Deborah Dennis Secretary: Bronwyn Houlden Assistant Secretary: Sue Waterworth Moved: DP/AH Carried	DP/Maurice Hermann

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8.6	Photographic Group	Report on Council's shared drive.	LB / Phil Green
8.7	Plant Recognition Group	<p>Report on Council's shared drive.</p> <p>Next workshop</p> <p><i>Getting to know the ferns at the ANBG</i></p> <p>Monday 16 June, 1pm – 3:30pm including extra time if desired.</p> <p>Solander Studio, Banksia Centre, ANBG.</p> <p>Noted.</p>	LB/ Julia Newton-Howes
8.8	Plant Science Group	<p>Report.</p> <p>Special Talk presented by Dr Alison Pouliot ecologist and environmental photographer, was booked out and several of the audience made a donation.</p> <p>Alison was very appreciative of the prompt payment of the contribution towards her travel and accommodation expenses.</p> <p>Next Talk will be 10:30am 14 July 2025</p> <p>Noted</p>	LB/ Lesley Harland
8.9	Social events and activities	<p>Report on Council's shared drive.</p> <p>Motion: That Council endorse the revised committee membership of the Social Events and Activities Group, which is as follows:</p>	KM & Barbara Podger

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		Kerry Moir, Barbara Podger, Elaine Staples, Doris Kordes, Liz Hall, Ute Wegener and Sue Chambers. KM, DP Carried Noted that the committee still doesn't have a convenor.	
8.10	Students' photographic competition	Report on shared drive.	LB/ Julie Hill
8.11	Thursday Talks	Calendar of Talks for May to August on the website. Noted	LB/ Sharon Abrahams
9	Other business	Council Policy and Procedure Manuals A & B DP advised that he is reviewing the Manuals A & B and will provide recommendations to the Exec for consideration by Council in July. Noted	
		Meeting concluded at 3.40 pm	
10	Next meeting	Thursday 10 th July 2025 2pm in the Dickson Room.	LB
	Executive and Council Meetings	First Thursday of the month 2pm Second Thursday of the month 2pm	

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List of attachments

<ul style="list-style-type: none"> • Draft minutes of the April 2025 Council meeting 	Reports not attached and available on shared drive
<ul style="list-style-type: none"> • Draft MOU June 2025 	
<ul style="list-style-type: none"> • Presidents Report 	
<ul style="list-style-type: none"> • Treasurer's Reports 	<ul style="list-style-type: none"> • Any other reports received after 5pm Monday 5th May
<ul style="list-style-type: none"> • Membership Reports 	