

## Council meeting Minutes

### August 2025 Council meeting

Dickson Room Admin Building

2.00 pm, 14 August 2025

Item	Agenda (responsibility)		Actions
1	Attendance	<u>Present</u>	
1.1	Stacie Hall and Matt Parker welcomed to Council		LB
1.2	Record of attendance	<p><b>Council members:</b> Linda Beveridge (LB); Alan Henderson (AH); Cathy Robertson (CR); Rod King (RK); Stacie Hall (SH); Darrell Porter (DP); Ian Primrose (IP); Beth Tyerman (BT).</p> <p><b>Ex Officio:</b> Matt Parker (MP);</p> <p><b>Invited Friends:</b> David More.</p> <p><b>Apologies:</b> Kerry Moir (KM); Neville Page (NP); Helen McHugh (HM)</p>	CR
1.3	Councillors' availability and planned absences	<p>Council members are reminded to record planned absences in the calendar on shared drive.</p> <p>LB will be on leave from 8-21 September.</p>	CR to circulate absence calendar

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		<b>Noted</b>	
1.4	Approval of agenda	<b>Motion:</b> Council approved the August Council agenda <b>Moved</b> CR/AH <b>Carried</b>	CR
1.5	Conflict of interest declaration/s	Council members requested to be aware of this requirement.  Any to declare? Nil	LB
<b>2</b>	<b>Previous minutes</b>		
2.1	Approve minutes of the previous meeting	Council records its thanks to DP for taking notes for the minutes at the July meeting.  <b>Motion:</b> That minutes of the 10 July meeting of FANBG Council are approved <b>excluding Item 3.4.</b> because Council withdrew its approval to purchase the Custom Designed Membership Card add-on.  Moved: CR/ BT  <b>Carried</b>	LB/BT to post on FANBG website.
2.2	Previous actions (not covered by agenda)	Nil	CR
<b>3</b>	<b>FANBG Priorities</b>		
3.1	MOU	MOU approval process is continuing. <b>Noted</b>	LB

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3.2	2025 AGM	AGM will be Thursday 16 <sup>th</sup> October 2025 at 3pm in the ANBG Theatre. Councillors are requested to save the date. <b>Noted</b>	Treasurer has arranged the Audit Report to be made available before 2 Sept. Executive Reports to be completed by 25 <sup>th</sup> September
3.3	Life Membership nominations	No nominations were received. <b>Noted</b>	LB
3.4	Membership system	David More's report on shared drive. Council agreed not to proceed with the purchase of the Members Jungle Custom Designed Membership Card add-on. <b>Noted</b>	David More/CR
3.5	Website progress	Report on shared drive. <b>Noted</b>	BT
3.6	Walk from ANBG to NAC	Update. <b>Noted</b>	DP/LB
3.7	New Members Morning Tea and Walk, and Survey	Update <b>Noted.</b>	LB
3.8	Lindenmayer Bequest and Lindenmayer Memorial Lectures.	AH's written report on shared drive. <b>Motion:</b> That Council agree to establish an annual Bruce Lindenmayer Lecture series that expends the annual interest plus a portion of the capital of \$34,811.98 on the lecture for a period of ten to fifteen years. <b>Moved:</b> AH/IP <b>Carried</b>	AH

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3.9	Review of Friends Policy Manual	Manual Parts A to include paragraph on the SIGs. Continuing with development of SIG summaries in collaboration with SIGs.	DP/LB/CR
3.10	Volunteer Recognition	Call for nominations for Volunteer Recognition will go to Council and SIGs. Nominations will be due 30 September 2025.  <b>Noted</b>	LB
3.11	Unlimited Parking Permits	A request has been sent to Convenors of SIGs to nominate members of their group who need a parking permit for longer than 3 hours when they visit the gardens.  <b>Noted</b>	AH
<b>4</b>	<b>ANBG Reports</b>		
4.1	Director ANBG	MP presented the Director's report.  <b>Noted</b>	MP
4.2	ANBG Friends Liaison Officer	MP referred Council to Helen McHugh's written report on the shared drive,  <b>Noted.</b>	HMCh
<b>5</b>	<b>FANBG Executive Reports</b>		
5.1	<b>President's Report</b>	President's Report is on shared drive.  <b>Noted</b>	LB

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5.2.	<b>Treasurer's Reports</b>	<p>Financial reports for July were circulated and are on the shared drive.</p> <p>Council is requested to approve the July 2025 balance sheets and Income statements.</p> <p><b>Motion:</b> That the Treasurer's reports be received and approved.</p> <p><b>Moved</b> RK / AH</p>	RK
5.2.2	EOFY	<p>Treasurer to provide the audited financial reports and statements for the 2024/2025 year to the September Council meeting.</p> <p><b>Noted.</b></p>	RK/NP
5.2.3	Financial administration	<p>Council noted that the Treasurer will transfer \$20,000 from the Gift Fund account to the Trading account and replace it when the term deposit funds become available.</p> <p><b>Noted</b></p>	RK/LB

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5.2.4	Signatories on NAB accounts	<p>NAB have requested various name deletions/ additions to our active accounts.</p> <p><b>Motion:</b> the final approved list of signatories be Linda Beveridge, Alan Henderson, Cathy Robertson, Rod King and Neville Page. Note that for transaction approvals two signatories are required but only one required for the Business Credit Card account.</p> <p><b>Moved:</b> RK/DP</p> <p><b>Carried</b></p>	RK
5.3.1	<b>Secretary's report</b>	<p>The membership reports for July were circulated to Council.</p> <p><b>Motion:</b> That Council approves the July new members' applications.</p> <p><b>Moved:</b> CR/BT</p> <p><b>Carried</b></p>	CR
5.3.2	<b>New membership brochure and related matters</b>	<p><b>Motion:</b> Secretary requested to prepare a report for Council meeting on items to be included in the 2026 membership brochure.</p> <p><b>Moved</b> CR / BT</p> <p><b>Carried</b></p>	CR
6.0	<b>Project Committee Report</b>	<p>Update on proposals will be available to the Council in September.</p> <p><b>Noted.</b></p>	AH

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7.0	Volunteer Guides	Nil report this month	KM on leave
8.0	Friends Groups		
8.1	Botanic Art Group (BAG)	Annette Dahler. Beginning Colour Pencil Workshop Sat 23 August 10 – 3.30 pm. \$50.00 pp. <b>Noted</b>	LB/Judy Hutchinson
8.2	Communications <ul style="list-style-type: none"> <li>• Broadcast emails</li> <li>• Fronds</li> </ul>	Report circulated to Council. Deadline for copy is late 18 Aug 2025 August Fronds published	BT CR
8.3	Flowers Fruit and Foliage	Ongoing	Ben and Ros Walcott
8.4	Friends Nature Journaling	In recess for the winter, until September	Lesley Page
8.5 & 8.5.1	Growing Friends	July minutes on shared drive. Plant sale on 25 October	DP/Maurice Hermann
8.6	Photographic Group	Executive has approved an official opening and prize-giving event, and the estimated cost for security and catering is up to \$800.00. <b>Noted</b>	LB / Phil Green

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8.7	Plant Recognition Group	Report on shared drive Next workshop is 18 September on Conifers <b>Noted</b>	LB/ Julia Newton-Howes
8.8	Plant Science Group	Next Talk will be Wednesday 1 <sup>st</sup> October <b>Noted</b>	LB/ Lesley Harland
8.9	Social events and activities	Annual Summit Walk on 16th August. Report on shared drive. This year is 25th Anniversary of the official opening of this walk between ANBG Visitor Centre and Summit of Black Mountain by Chief Minister ACT, head of the ANBG, and Telstra. <b>Noted</b>	KM & Barbara Podgier
8.10	Students' photographic competition (SPC)*	LB has received a Letter of Agreement for the Department fo Social Services Volunteer Grant to FANBG for \$1220.00. The Grant assists eligible not-for-profit community organisations that rely on volunteers. The Grant needs to be acknowledged from now in material we produce related to this year's competition. <b>Noted</b>	LB/ Julie Hamilton
8.11	Thursday Talks	Calendar of Talks for September to November on the website.	LB/ Sharon Abrahams
<b>9</b>	<b>Other business</b>		

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10	Next meeting	Thursday 11 <sup>th</sup> September 2pm in the Dickson Room.	LB
	Executive and Council Meetings	First Thursday of the month 2pm Second Thursday of the month 2pm	

List of attachments	
<ul style="list-style-type: none"> <li>• Absences Calendar</li> <li>• Draft Agenda</li> <li>• Draft Minutes July Meeting</li> <li>• Member Jungle Progress Report</li> <li>• New Website Report</li> </ul>	<ul style="list-style-type: none"> <li>• Growing Friends Minutes</li> <li>• PRG Report</li> <li>• Social Activities Report</li> <li>• Student Photographic Competition Report</li> </ul>
<ul style="list-style-type: none"> <li>• Draft Council Calendar 2025</li> <li>• President's Report</li> <li>• Treasurer's Report – Balance Sheet and Income Statement July</li> <li>• Secretary's Report – Membership and New Members</li> </ul>	
<ul style="list-style-type: none"> <li>• Communications Broadcasts Report</li> </ul>	